

CHECKLIST NO. 2
FOR
DETERMINATION OF COMPLETENESS OF APPLICATION FOR PRELIMINARY MAJOR SUBDIVISION APPROVAL
LAND USE ORDINANCE
CITY OF LAMBERTVILLE, HUNTERDON COUNTY, NEW JERSEY

Applicant & Address _____

Block & Lot _____ Road _____

Name of Project _____ Submission Date _____

Signature of Applicant _____ Telephone _____

All applications for Preliminary Major Subdivision must be submitted to the Administrative Officer of the appropriate Board at least three (3) weeks prior to a regularly scheduled Board meeting. All plans must be folded with title block, date and revision date showing.

	APPLICANT			TOWNSHIP		
	Plats Comply	Not Applicable	Waiver Requested	Plats Comply	Plats Do Not Comply	Waiver Granted
1. Application fee with separate computation calculation.						
2. 15 copies of the completed application form. 4 copies of completed "checklist".						
3. 15 copies of blue or black line prints.						
4. All documents properly certified and sealed by the appropriate N.J. licensed professional persons (P.E., P.L.S., P.P., C.L.A., R.A.).						
5. Name and address of the owner, applicant and preparer of plans. Applicants Disclosure Statement, if filed as Corporation or Partnership.						
6. Names of all current property owners within 200' of the property and identify source of information.						
7. Plans must identify:						
a. Tract name.						
b. Total tract area and the portion to be subdivided.						
c. Date of original preparation and all revisions.						
d. North arrow and reference meridian.						
e. Graphic and written scale.						
f. Number of proposed lots.						
g. Tract zone and schedule of existing zoning criteria and proposed conditions..						
h. Tax map sheet, block and lot numbers.						
i. Reference bench mark identified and shown.						

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8. Certification of owner noted on the plans (if other than applicant) as follows: "I certify that I am the owner of this property and consent to the filing of this application." Owner Signature _____ Date _____						
9. Certification from Tax Collector that all taxes and assessments on the property are paid.						
10. Review block for signatures of City Engineer, Secretary and Chairperson.						
11. Application fees for any variances required.						
12. Four copies of existing and proposed protective covenants or deed restrictions applying to the land being subdivided and copy of the deed(s) of record.						
13. Completed applications with appropriate fees and required information submitted directly to these Agencies with <u>copies</u> to the City for verification of these submissions: Hunterdon County Planning Board. Hunterdon County Soil Conservation District. D & R Canal Commission. Lambertville Historic Commission. (as required)						
14. Written verification of proposed tax lot numbers as obtained from the City Tax Assessor.						
15. Map of subdivision drawn at a scale of not less than 1"=100' on sheet size 24"x36".						
16. Key map drawn at a scale of not less than 1"=400' showing the subdivision and surrounding properties within 1,000' radius including zoning boundaries.						

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17. Existing Topography shown as follows:						
a. Based upon accurate field or aerial topographic survey. USC&GS datum.						
b. 5' contour interval for slopes exceeding 20%.						
c. 2' contour interval for slopes less than 20%.						
d. Spot elevation for areas of slope less than 1% slope.						
e. All topographic information must be shown for adjoining area within 200' of the property boundary.						
18. Plans showing existing and proposed streets including:						
a. Cross-sections at 50' intervals drawn at a scale of 1"=5' vertical; 1"=10' horizontal.						
b. Plan & centerline profiles drawn at a scale of 1"=50' horizontal; 1"=5' vertical. Based upon field survey data. Corresponding plan & profile information shown on the same sheet. Centerline stakes at minimum 100' intervals must be set on site.						
c. Centerline curve data including central angle, tangent distance, radius, arc length, chord distance & chord bearing.						
19. Existing and proposed property lines with bearings, distances (nearest 1/100 ft.), radius, curve length and central angle.						
20. Net and gross lot areas in square feet and to the nearest hundredth in acres.						
21. Proposed building envelopes with setback lines shown and dimensioned. Setbacks of all existing buildings from existing/proposed property lines and indication of whether they will be retained or removed.						
22. Location of existing wells and septic systems on site and within 100' of the property.						
23. Location of all man-made and natural features both on-site and within 200' of the property including, but not limited to: · dedicated open space, culverts, structures, drain pipes, water courses, railroads, bridges, wooded areas, rock outcrops, wetlands (specific source and notation if there are any wetlands present), swamps, buildings, streets, drainage right-of-ways and sewer and water facilities.						

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30. Conceptual grading plan around houses and septic systems including all areas to be disturbed by grading or construction.						
31. Lot density computations and open space calculations as required by zoning regulations.						
32. Location, size and detail of all existing and proposed signs.						
33. Lighting plans, including location, type, wattage, height distribution pattern and foot candles.						
34. Natural Resource Inventory and Environmental Impact Statement. as required by Ordinance or as determined by the Board.						
35. Required Hunterdon County Signature Block in accordance to their regulations.						
36. Plan drawn from actual boundary survey of property and certified as being accurate and true by Land Surveyor.						

FOR BOARD USE ONLY

_____ Application declared complete.

_____ Application declared incomplete for the following:

Administrative Officer Date
Signature

G32/32
November 20, 1989