

The Annual Reorganization meeting of the Lambertville Fire District #1 Board of Fire Commissioners was called to order at 7:30 PM. Present were Commissioner Komjathy and Commissioners-elect Brown and Ege. Also present were Purchasing Agent Hayes and Fire Chief Myers. Commissioner Waldron arrived a few minutes later.

In compliance with the Open Public Meeting Act, it was announced that notice of this meeting was published in The Beacon, posted on the Bulletin Board and filed in the City Clerk's Office on February 18, 2010.

All stood for the Pledge of Allegiance.

The results of the February 20, 2010 election as attached and hereby made part of the minutes of this meeting were presented by the Business Administrator.

Mr. Brown and Mr. Ege were sworn in for three year terms as Fire Commissioner by Business Administrator Sheppard.

OFFICERS:

Motion by Mr. Brown, second by Mr. Komjathy and adopted on unanimous favorable vote that Mitchell Ege, Sr. be elected to serve as Chairman for 2010-2011.

Motion by Mr. Ege, second by Mr. Komjathy and adopted on unanimous favorable vote that Robert Brown be elected to serve as Vice Chairman for 2010-2011.

Motion by Mr. Brown, second by Mr. Komjathy and adopted on unanimous favorable vote that Nathaniel Waldron be elected to serve as Secretary for 2010-2011.

Motion by Mr. Brown, second by Mr. Ege and adopted on unanimous favorable vote that Mr. Komjathy be elected to serve as Treasurer for 2010-2011.

Motion by Mr. Brown, second by Mr. Komjathy and adopted on unanimous favorable vote that Mr. Cormier be elected to serve as Purchasing Officer for 2010-2011.

The following appointments were made on motion by Mr. Brown, second by Mr. Komjathy and adopted on unanimous favorable vote:

- Purchasing Agent Robert J. Hayes Jr.
- Business Administrator Mary Elizabeth Sheppard
- Finance Officer Jane Luhrs

Mr. Waldron arrived.

The following Reorganization Resolutions were adopted on motion by Mr. Brown, second by Mr. Komjathy and unanimous favorable vote.

**RESOLUTION AUTHORIZING REGULAR MEETING SCHEDULE
FOR THE 2010-2011 YEAR**

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with

the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, the agenda to the extent that it is known, and the time and date of each meeting; and

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, as follows:

1. All regular meetings of the Commissioners shall take place at 7:30 PM on the following dates which are the second Tuesday of the month at the Justice Center, 25 South Union Street, Lambertville, New Jersey:
Tuesday, April 13, 2010 Tuesday, May 11, 2010
Tuesday, June 8, 2010 Tuesday, July 13, 2010
Tuesday, August 10, 2010 Tuesday, September 14, 2010
Tuesday, October 12, 2010 Tuesday, November 9, 2010
Tuesday, December 14, 2010 Wednesday, December 29, 2010
Tuesday, January 11, 2011 Tuesday, February 8, 2011
2. A summary of this Resolution shall be published in The Beacon.
3. A summary of this Resolution shall be mailed to the Beacon and the Trenton Times.
4. A summary of this Resolution shall be posted and shall be maintained on the official bulletin board of the City of Lambertville, shall be posted on the official bulletin board of the Commissioners and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS
FOR PUBLICATIONS FOR THE 2010-2011 YEAR**

WHEREAS, the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2010-2011 year.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District Number 1, in the City of Lambertville, County of Hunterdon as follows:

1. The official newspapers in which the Commissioners will publish all required notices or other items during the 2010-2011 year pursuant to New Jersey statutes shall be The Beacon as a weekly publication and The Trenton Times as a daily publication, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, deem it necessary to provide bonding for the Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, as follows:

1. All Commissioners shall be bonded in the amount of \$5,000.00.

RESOLUTION TO ADOPT CASH MANAGEMENT PLAN

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Fire District Number 1 in the City of Lambertville, County of Hunterdon, as follows:

1. This Resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for the official depository of all funds to be the Hopewell Valley Community Bank.
2. The Finance Officer is designated as Custodian of all funds and is directed to invest all funds in interest bearing accounts.

RESOLUTION AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the Fire District shall be by check on the Fire District and signed by the officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganization meeting, designate by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE BE IT RESOLVED by the Commissioners of Fire District Number One in the City of Lambertville, County of Hunterdon, as follows:

1. The checks as issued by the Commissioners for payment of claims shall be signed by any three Commissioners in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board as set forth herein.
2. The checks issued from the Petty Cash Account shall be signed by either Business Administrator Sheppard or Finance Officer Luhrs.
3. The following compensation for services rendered shall be paid:

Chief	\$ 3,000.00 paid quarterly
Secretary, Board of Engineers	\$ 599.00 paid quarterly
Purchasing Agent	\$15,000.00 paid quarterly
Business Administrator	\$ 5,500.00 paid quarterly
Finance Officer	\$ 5,500.00 paid quarterly
Election Judge	\$ 125.00
Election Clerk	\$ 125.00

**RESOLUTION AUTHORIZING APPOINTMENT OF
ATTORNEY FOR THE 2010-2011 YEAR**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, concerning various responsibilities undertaken by the Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2010-2011; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of professional service; and

WHEREAS, the subject Resolution providing for the awarding of a contract relative to professional service and the notice of the award of contract shall be available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, as follows:

1. Richard M. Braslow, Esq. is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.
2. Notice of this contract shall be published in The Beacon.
3. This Resolution and the notice of award of contract shall be available for public inspection.

**RESOLUTION AUTHORIZING APPOINTMENT OF
AUDITOR FOR THE 2010-2011 YEAR**

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, concerning various responsibilities undertaken by the Commissioners; and

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year 2010-2011; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of professional service; and

WHEREAS, the subject Resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, as follows:

1. Charles M. Case, Withum, Smith & Brown, is hereby appointed to provide auditing services to the Commissioners for assistance in preparation of the 2010 audit and the 2011 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and regulations of the Department of Community Affairs and with the New Jersey statutes.
2. Notice of this contract shall be published in The Beacon.
3. This Resolution and the notice of award of contract shall be available for public inspection.

RESOLUTION AUTHORIZING THE FINANCE OFFICER TO MAKE TAX PAYMENTS

WHEREAS the State of New Jersey has required that payment for State Income Taxes, SUI deductions and Public Employee Retirement System be made by electronic means,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District Number 1 in the City of Lambertville, County of Hunterdon, that the Finance Officer is hereby authorized to make the necessary electronic transfer of funds to the State of New Jersey for State Income Taxes, SUI deductions and Public Employee Retirement System.

JOHN P. LINDSLEY: Mr. Lindsley was present as Chairman Ege read the following Resolution,

RESOLUTION

WHEREAS the strength and effectiveness of the Lambertville Fire Department comes from the time and energies of the volunteer members of the four companies which serve the City,

WHEREAS John Price Lindsley, affectionately known as Jack, was born November 28, 1911 and has lived in Lambertville his entire ninety-eight years,

WHEREAS as a young boy knew he wanted to be a fireman,

WHEREAS Jack joined the Columbia Fire Company in 1935 and, during his tenure, held all line and administrative offices for the Columbia Fire Company, served as Chief

of the Lambertville Fire Department, Treasurer of the Firemen's Relief Association for Lambertville and Hunterdon County Fire Marshall,

WHEREAS Jack has volunteered with many city organizations including the Lambertville Drum and Bugle Corps, VFW Post 7921 and American Legion Post 120 and continues to volunteer at the Doylestown Hospital,

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners City of Lambertville District #1 that they publically recognize and commend John P. Lindsley for his seventy-five years of volunteer service with the Columbia Fire Company and the example that he has provided, and

BE IT FURTHER RESOLVED that he be wished continued good health as he continues his service to the community.

The above Resolution was adopted on motion by Mr. Ege, second by Mr. Brown and unanimous favorable vote.

CLOSED MEETING: The following Resolution was adopted on motion by Mr. Brown, second by Mr. Komjathy and unanimous favorable vote.

RESOLUTION

WHEREAS it is necessary for the Board of Fire Commissioners to discuss personnel matters, and

WHEREAS the Open Public Meetings Act permits the discussions of personnel matters in closed session,

BE IT RESOLVED that the Board of Fire Commissioners meet in closed session at this time with Chief Myers to discuss personal matters, and

BE IT FURTHER RESOLVED that the matters under discussion will be made public when any decisions are formulated.

The meeting was recessed at 7:45 PM and reconvened at 8:05 PM.

MINUTES of the February 9, 2010 Regular meeting and Closed meeting were presented and approved on motion by Mr. Komjathy, second by Mr. Brown and unanimous favorable vote.

FINANCE REPORTS as prepared by Finance Officer Luhrs and attached and hereby made part of the minutes of this meeting were reviewed. Bank balances in Hopewell Valley Community Bank and TD Bank, 2009 Open Encumbrances and Appropriation

Summary for 2010 were reviewed. It was noted that there are two outstanding checks at TD Bank. Upon their receipt, the checking account will be closed.

The reports were accepted for filing on motion by Mr. Waldron, second by Mr. Komjathy and unanimous favorable vote.

BILL List in the amount of \$ 29,564.65 was presented. Motion by Mr. Brown, second by Mr. Waldron and adopted on unanimous favorable vote that the bills be paid.

REQUISITIONS as attached and hereby made part of the minutes of this meeting were reviewed. It was noted that “junk yard dogs” are a stabilization tool for vehicle extrication. Chief Myers noted that a joint drill have been scheduled with the Lambertville-New Hope Ambulance and Rescue Squad on vehicle extrication. After discussion, motion by Mr. Komjathy, second by Mr. Brown and unanimous favorable vote that the requisitions be approved.

CHIEF’S REPORT as attached and hereby made part of the minutes of this meeting was reviewed. The Department was in service for 7 calls involving 128.54 staff hours and 15 events involving 286 staff hours.

He noted that the CPR drill that was cancelled due to the snowstorm has been rescheduled for March 29th. The combined drill with the Rescue Squad is scheduled for 9 AM on April 18th.

EQUIPMENT OFFICER MYERS noted that all equipment is in good working order.

REPORTS FROM COMPANY REPRESENTATIVES:

Station 1: Capt.Ege noted that everything is in good order.

Station 2: Capt.Leary noted nothing to report.

Station 3: Capt. Roy noted nothing to report. He noted that invitations to the Department banquet on March 20th have been mailed.

Station 4: Capt. C.Strauss questioned the repair of a section of hose. Pur.Agt. Hayes noted that it has not been returned. She noted that they continue to have problems with the auto-eject on 17-64.

MEMBERSHIP APPLICATION for Mark Leary Jr. from a Junior to a full member was reviewed and approved on motion by Mr. Komjathy, second by Mr. Waldron and unanimous favorable vote.

CORRESPONDENCE as summarized below was reviewed.

Membership list of officers and directors was received from each company.

NEW BUSINESS:

2010-2011 CONTRACTS WITH THE VOLUNTEER FIRE COMPANIES as attached and hereby made part of the minutes of this meeting were approved on motion by Mr. Waldron, second by Mr. Brown and unanimous favorable vote.

2011 ELECTION: Mr. Ege thanked everyone for support and adoption of the 2010 budget. Since the budget question for the replacement of the Ranger was defeated, he appointed a committee to do a needs assessment for the Department and report at the June meeting. The Committee will be Mr. Komjathy, Mr. Brown, Chief Myers, Captain C. Strauss and Vice President R. Tillett Jr. He suggested that a special public meeting could be scheduled in September for approval of a number to be put into the 2011 budget so that a truck could be purchased.

PUBLIC COMMENTS:

In response to a question from R. Tillett Jr., Mr. Ege noted that no decisions were made at the closed meeting regarding the personnel issues.

Eugene Venettone questioned the expenses for hose and ladder testing. As a former member of the State Fire Safety Board, it was his understanding that these were not required to be done by outside firms. The individual companies always did them. The Board noted that regulations have changed and concerns about uniform procedures and insurance liability necessitate these expenditures. The volunteers do not have the time and energies to do all the required testing, attend the required educational sessions, fundraise and continue to respond to calls.

Being no further comments from the public nor business to come before the Commission, the meeting was adjourned at 8:35 PM on motion by Mr. Waldron, second by Mr. Komjathy and unanimous favorable vote.

Mary Elizabeth Sheppard
Business Administrator