

**BOARD OF FIRE COMMISSIONERS**  
**CITY OF LAMBERTVILLE DISTRICT #1** **AUGUST 10, 2010**

The regular meeting of the Board of Fire Commissioners City of Lambertville District #1 was called to order at 7:30 PM. Present were Chairman Ege, Vice Chairman Brown and Treasurer Komjathy. This meeting was held at the Justice Center, 25 South Union Street. Also present were Deputy Fire Chief R. Tillett Jr. and Purchasing Agent Hayes. Purchasing Agent Cormier arrived at 7:40 PM.

In compliance with the Open Public Meeting Act, Chairman Ege announced that this was a regular meeting pursuant to the Resolution adopted at the March 9, 2010 Reorganization meeting and published in the March 18, 2010 issue of The Beacon.

Pledge of Allegiance was led by Chairman Ege.

**MINUTES** of the July 13, 2010 regular meeting were amended under Chief's Report to note "family medical concern" and that Deputy Chief Tillett will obtain copies of the Chief's Report for June. The regular minutes as amended and closed meeting minutes were approved on motion by Mr. Komjathy, second by Mr. Brown and unanimous favorable vote.

**FINANCE REPORTS** as prepared by Finance Officer Luhrs as attached and hereby made part of the minutes of this meeting were reviewed and accepted for filing on motion by Mr. Komjathy, second by Mr. Brown and unanimous favorable vote. The Money Market Account balance is \$237,892.56. The Checking Account balance after tonight's bills are approved will be \$6,613.41.

Mr. Cormier arrived.

**REQUISITIONS** totaling \$5,517.95 as attached and hereby made part of the minutes of this meeting were read by Purchasing Agent Hayes.

It was noted that the Quick Books Pro will be for Finance Officer Luhrs. She will be retiring from West Amwell Township and no longer have access to their computer software. She will have assistance from Auditor Case's office to set this program up on the Commission's laptop computer for the 2011 finance reports.

Deputy Chief Tillett explained that the proposed radios will convert from high band to low band to facilitate communication. It is proposed that these be funded from the monies remaining in Capital for the Purchase of the Chief's vehicle and Ladder.

Mr. Roy questioned the bill to Mike Johnson for the moving of wires at the Union Fire House. Purchasing Agent Hayes noted that the bill has been split between the Fire Commission, the Union Fire Company and the Fleet Wing Fire Company.

After discussion, motion by Mr. Komjathy, second by Mr. Brown and adopted on unanimous favorable vote that the requisition list be approved as presented.

**BOARD OF FIRE COMMISSIONERS  
CITY OF LAMBERTVILLE DISTRICT #1**

**AUGUST 10, 2010**

**BILL LIST** totaling \$11,571.78 as attached and hereby made part of the minutes of this meeting was approved for payment on motion by Mr. Brown, second by Mr. Komjathy and unanimous favorable vote.

**CHIEF'S REPORT:** Deputy Chief Tillett presented the following:

- a. Monthly Maintenance Reports for each piece of equipment
- b. June Report detailing 16 events involving 155.07 staff hours
- c. July Report detailing 22 events involving 171.76 staff hours
- d. Letter to Amwell Valley Fire Company that the ladder will attend Harvest Fest on September 11<sup>th</sup> to display the American Flag
- e. Letter to County Communications noting difficulty in hearing on low band channel #1 because they are not utilizing the Solebury tower
- f. Letter to City Fire Sub-Code Official listing commercial properties that had false fire alarm activations during July.
- g. Letter to the Commission noting that the Pregnancy policy was distributed at the Board of Engineers meeting and requesting that any action be deferred until September.

It was noted that there is a problem with the door on the ladder that needs to be addressed. The ladder and hose testing will be done tomorrow.

Purchasing Agent Hayes noted the two saws have been sent out to be serviced, a gas meter has been sent out to be repaired and parts have been obtained for a temporary fix on the ladder door.

**COMPANY REPORTS:**

Station 1: Capt. Ege noted that the siren brake needed repair.

Station 2: Lt. Skrebel noted all is in good working order.

Station 3: Capt. Gares noted that a directive has been issued to wear a belt in the bucket of the ladder truck.

Station 4: Capt. C. Strauss noted there is a problem with the discharge lever on 17-84 that needs to be addressed.

**MEMBERSHIP APPLICATION:** Application for Gregory Heller for membership in the Fleet Wing Fire Company was discussed. The background report from the Police Department was satisfactory. It was noted that Mr. Heller is fully trained and has been waiting for three months for approval. After discussion, motion by Mr. Brown, second by Mr. Cormier and adopted on unanimous favorable vote that when the actual application papers are located that it be approved if the required paperwork is included.

**BOARD OF FIRE COMMISSIONERS  
CITY OF LAMBERTVILLE DISTRICT #1**

**AUGUST 10, 2010**

**VOLUNTEER CLOTHING ALLOWANCE:** Purchasing Agent Hayes read the revisions to clarify that an individual must attend the incident to obtain credit, not just report to the Fire Station. Several questions were answered on how this will work. In response to questions from Capt. Gares, it was noted that credit will be given when the truck returns even if the individuals had been held at the station and available for calls.

Minutes of the NJ Association of Fire Districts June meeting were received for review. It was noted that a decision had been made not to join this organization with \$300.00 dues required.

Feasibility Study: It was noted that Mr. Flynn has been on vacation. At his request, a copy of the 1997 ISO Study was obtained. Deputy Chief Tillett presented updated copies of the hydrant maps for the City.

Company meetings: Mr. Gares questioned when the Commissioners would be attending Company meetings. Mr. Ege noted that the proposal was that the Company would request a Commissioner to attend their meeting at any time.

The Annual Clothing Allowance Guidelines revised as of June 8, 2010 were adopted as part of the Administrative Policy on motion by Mr. Brown, second by Mr. Komjathy and unanimous favorable vote.

The Pregnancy policy was held for the September meeting.

Capt. Gares volunteered to scan the Administrative Policy onto a disc so that it could be published on the website and made available to all members. This would be the most effective means of communication with the entire department.

LADDER TRUCK: Deputy Chief Tillett noted that he showed each of the Commissioners the problem with the design and it was his opinion that this was a life safety hazard that needed to be brought to American LaFrance's attention. There needs to be something to stop the hinge from opening further. It was agreed that a letter be sent to American LaFrance. Capt, Gares and Lt. Richard Roy volunteered to draft the letter for the Commission.

CHIEF MYERS: A letter was received from Chief Myers noting that he would like to discontinue his leave of absence as Chief. His mother is doing better and will be moved to a facility in Burlington NJ for rehab where she will probably be for a few months.

Motion by Mr. Brown, second by Mr. Komjathy and adopted on unanimous favorable vote that Chief Myers leave of absence be terminated.

**AUDIENCE PARTICIPATION:**

Capt. Gares noted that there was recently an incident where there was a communication breakdown. The ladder truck was taken to Campbell Supply and as

**BOARD OF FIRE COMMISSIONERS**  
**CITY OF LAMBERTVILLE DISTRICT #1** **AUGUST 10, 2010**

Captain he was not aware that the truck was out of service. He noted that the chain of command was not followed and noted the need for a policy on apparatus.

Deputy Chief Tillett noted that he was aware that Mr. Roy and Purchasing Agent Hayes were taking the truck and sent a fax to each company.

Mr. Brown noted that the Chief is the individual responsible for equipment.

Being no further business to come before the Commission, the meeting was adjourned at 8:45 PM on motion by Mr. Brown, second by Mr. Cormier and unanimous favorable vote.

---

Mary Elizabeth Sheppard  
Business Administrator