

**Trustees of the Lambertville Free Public Library**  
**Minutes May 18, 2021**  
**Lambertville Free Public Library**  
**6 Lilly St, Lambertville, NJ 08530 6PM**  
**Meeting was held Virtually via zoom**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 6:02 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Stephanie Volmer, Karen Riedeburg, Albert Bauer, Paul Hamilton, Ricardo Zapata and Library Director Jen Sirak. Absent was Maureen Smyth. In compliance with the open public meeting act, it was announced that this was the May meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Matt Larkin was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

**Presentation:** David Vinjamuri presented his assessment of the library, how the space is utilized and made recommendations on how to best use the existing space. Next steps will be for board to set up a committee to review and discuss implementation.

**Presentation of the Minutes:** Minutes from the April 13, 2021 meetings were reviewed. On a motion by Matt Larkin and seconded by Rose King, the Board approved the minutes. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED

**Treasury Report:** On a motion by Matt Larkin and seconded Rose, the Board unanimously approved the payment of bills list. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

**Director's Report:** See attached. Review of library field trips to other libraries. Discussion of re-opening protocol including ending patron time limits and quarantining of materials. New website will be live shortly. Will be starting with Hoopla streaming service by the end of the month. Found a software that will help with scheduling of museum passes. Need to discuss an update of 5 year plan and mission statement. Library, including board, will be migrating e-mail from Jersey Connect to Microsoft. LAEF Book Swap/Family Night will be June 4/5 at Ely Field. A quote for additional video cameras were reviewed.

**Trustee Committee Reports:** none

**Correspondence:** Matt Larkin is still in discussions with the Mayor about the \$60,000 payment to the city and what it entails. Matt Larkin is working on liability coverage for contents and also speaking to the city attorney about the paintings in the building that are not owned by the library. Anthony Suozzo, superintendent of SHRS, will attend next months meeting to discuss the referendum for the SHRS Facilities.

**Adjournment:** A motion was made by Matt Larkin, seconded by Albert Bauer, to adjourn at 8:36 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.