



City of Lambertville

**REGULARLY SCHEDULED SESSION
TUESDAY, MAY 5, 2020, 7:00 PM
VIRTUAL MEETING USING ZOOM
AGENDA**

Please use this link to obtain information for meeting participation:

<http://lambertvillenj.org/virtualmeetings>

I. STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

This meeting is being held in compliance with the Open Public Meetings Act with the Annual Notice advertised in Trenton Times, provided to the Hunterdon County Democrat and Trenton Times, the posting of the meeting agenda on the Bulletin Board at City Hall, on the City's website at www.lambertvillenj.org, on the exterior door of the Elevator Entrance at City Hall, and to department heads and the listserv. Please note an additional notice was advertised in the April 17 edition of the Trenton Times and the April 23rd edition of the Hunterdon County Democrat.

Instructions on how to participate in the meeting were emailed through the City's listserv, provided on a call-in message at City Hall, posted on the City's website at www.lambertvillenj.org and will be read into the record at the beginning of the meeting and again during Public Participation.

II. INSTRUCTIONS FOR THE PUBLIC ON HOW TO PARTICIPATE USING ZOOM AND CALLING IN

The public participation portion of the meeting will be taken under Agenda Item Number 17.

PARTICIPATION BY COMPUTER: If you are currently utilizing a computer to participate, you would click the "Raise Hand" button on the bottom of the screen. This will place you in a queue that I can see for when it is time to take public comments. People are sorted in the order they raised their hands. When I call on you, a message will pop-up asking if you want to unmute yourself. If you choose to move forward and place a public comment or question, choose to unmute, if you have changed your mind then choose to deny.

PARTICIPATION BY PHONE: If you are dialing in on your phone, to "raise your hand" dial *9 to be placed in the queue. When called on, the system will ask you to confirm being un-muted to proceed.

You will be asked to state your full name and address into the record, then please feel free to make your comment or ask a question. You will remain unmuted while the governing body responds. Please make sure there is no background noise such as the T.V. on, music or loud chatter.

When public comments are finished, participants will be placed back on mute for the duration of the meeting.

Members of the Governing Body will raise their hand to make a comment or ask a question.

III. ROLL CALL

Councilman Sanders, Councilwoman Taylor, Councilwoman Urbish, Council President Asaro, Mayor Fahl

IV. PLEDGE OF ALLEGIANCE

V. MOMENT OF SILENCE

VI. CITY ATTORNEY STATEMENT REGARDING COUNCIL SESSIONS

VII. MAYOR FAHL'S STATEMENT REGARDING MEETINGS

**REGULARLY SCHEDULED SESSION
TUESDAY, MAY 5, 2020, 7:00 PM
PHILLIP L. PITTORE JUSTICE CENTER
AGENDA
Page 2**

- VIII. MAYOR FAHL'S STATEMENT REGARDING CONDUCT DURING MEETINGS
- IX. BILLS LIST – no bills list for this session.
- X. RESOLUTIONS

Draft reports, contracts and other documentation in draft form will be provided to the members of the public if they are adopted by the Governing Body.

1. RESOLUTION NUMBER 68-2020: *A Resolution to Authorize the Tax Collector to Prepare and issue Estimated Tax Bills for 3RD Quarter 2020 Taxes*
 - a. ATTACHMENTS
 - i. Memorandum from Certified Municipal Tax Collector
 - ii. Tax Calculation Prepared by the Certified Municipal Finance Officer

**AUTHORIZE TAX COLLECTOR TO PREPARE AND ISSUE ESTIMATED
TAX BILLS FOR 3RD QUARTER 2020 TAXES**

WHEREAS, N.J.S.A 54:4-66.3, pursuant to Section 3 of P.L 1994 c. 72 and 54:4:4-66.2, the Council of the City of Lambertville has determined that the Tax Collector will be unable to complete the mailing and delivery of the tax bills due to the absence of a certified tax rate; and

WHEREAS, the City of Lambertville's Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies; and

WHEREAS, in accordance with Chapter 72, P.L. 1994, the Tax Collector requests the Council to approve the estimated tax levy; which is between the mandated estimated range proposed by the Local Government Services. Approval will enable the City to meet its financial obligations, maintain the tax collection rate, provide uniformity for tax payments and save the unnecessary cost of interest on borrowing,

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Lambertville, County of Hunterdon, State of New Jersey, hereby authorizes that:

1. The Tax Collector is hereby authorized and directed to prepare, and issue estimated tax bills for the City for the third installment of 2020 taxes.
2. The entire estimated tax levy for 2020 is hereby set at \$17,338,331.31. The estimated tax rate for 2020 is hereby set at 2.180.
3. In accordance with law, the third installment of 2020 taxes shall not be subject to interest until the later of August 10 or the twenty-fifth day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on

**REGULARLY SCHEDULED SESSION
TUESDAY, MAY 5, 2020, 7:00 PM
PHILLIP L. PITTORE JUSTICE CENTER
AGENDA
Page 3**

which interest may begin to accrue.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Tax Collector and Chief Financial Officer for their records.

ADOPTED:

- c. RESOLUTION NUMBER 69-2020: A Resolution Authorizing the Self-Examination of the 2020 Budget

SELF-EXAMINATION OF BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the City of Lambertville has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Lambertville that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:

**REGULARLY SCHEDULED SESSION
TUESDAY, MAY 5, 2020, 7:00 PM
PHILLIP L. PITTORE JUSTICE CENTER
AGENDA
Page 4**

- a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Approved:

Vote recorded as follows:

XI. ORDINANCES – FIRST READING

- a. **ORDINANCE NUMBER 07-2020: A CAP Bank Ordinance**

**CALENDAR YEAR 2020
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the City Council of the City of Lambertville in the County of Hunterdon finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the City Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$127,307.87 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**REGULARLY SCHEDULED SESSION
TUESDAY, MAY 5, 2020, 7:00 PM
PHILLIP L. PITTORE JUSTICE CENTER
AGENDA
Page 5**

WHEREAS the City Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Lambertville, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the City of Lambertville shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$127,307.87, and that the CY 2020 municipal budget for the City of Lambertville be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced:

Adoption:

- XII. BUSINESS ADMINISTRATOR
 - a. 2020 Budget Discussion
- XIII. INTRODUCTION OF THE 2020 BUDGET

<https://lambertvillenj.org/government/documents/council-meeting-agendas/2020/agendas-47/05-05-2020-city-council-meeting>
- XIV. COUNCIL MEMBER UPDATES
 - a. COVID19 – Mayor Fahl
 - b. ROUND TABLES – Council President Asaro
 - c. AFFORDABLE HOUSING TEACH-IN – Councilwoman Urbish and Councilwoman Taylor
 - d. CENSUS – Councilman Sanders
- XV. CORRESPONDENCE
- XVI. ANNOUNCEMENTS
 - a. JUSTICE CENTER PARKING: Parking Space Number 16 is available for lease at the Phillip L. Pittore Justice Center. The fee is \$55 per month. If interested, call Kristina Majeski at 609-397-0110, ext. 12.

**REGULARLY SCHEDULED SESSION
TUESDAY, MAY 5, 2020, 7:00 PM
PHILLIP L. PITTORE JUSTICE CENTER
AGENDA
Page 6**

- b. LANDLORD REGISTRATION: The process to file a landlord registration has change. Please use the following link to the City’s website for additional information: <https://www.lambertvillenj.org/ALRA>
- c. CENSUS: Cut and paste this link in your browser:
<https://2020census.gov/?msclkid=d5669b5e0b1d1fd97e13c5343c771c39>
- d. CONVENIENCE CENTER HOURS: The Public Works Department is open the First Saturday (May 2) and the Third Saturday (May 16) from 9 a.m. to noon for residents to drop off leaves and brush. They will also be open on Wednesday, May 20th, from 3 to 5 p.m. For additional information, please visit the city’s website at: <https://lambertvillenj.org/newsfeed-pages/389-the-city-of-lambertville-convenience-center>
- e. SPARKLE WEEK UPDATE: Sparkle Week will be held the first two weeks of August. Details can be found on the City’s website:
<https://lambertvillenj.org/sparkle-week>

ZONE ONE, TUESDAY PICK-UP – AUGUST 4: Begins at Church Street and goes south to Route 29, includes Bridge Street, Ferry Street, Swan Street, Mount Hope Street and Canal Street. It also includes Curley Lane, Grants Alley and Washington Street.

ZONE TWO, WEDNESDAY PICK-UP – AUGUST 5: Includes Cottage Hill, Connaught Hill and Music Mountain.

ZONE THREE, THURSDAY PICK-UP –AUGUST 13: Begins at Church Street, runs north to Delaware Avenue.

ZONE FOUR, FRIDAY PICK-UP – AUGUST 14: Begins the north side of Delaware Avenue, runs north to Cherry Street, and includes Lamberts Hill and Blair Tract.

XVII. PUBLIC PARTICIPATION/PUBLIC CONCERN

If you want to participate or make a public comment, there are two ways to do so.

If you are currently utilizing a computer to participate, you would click the “Raise Hand” button on the bottom of the screen. This will place you in a queue that I can see for when it is time to take public comments. People are sorted in the order they raised their hands. When I call on you, a message will pop-up asking if you want to unmute yourself. If you choose to move forward and place a public comment or question, choose to unmute, if you have changed your mind then choose to deny.

**REGULARLY SCHEDULED SESSION
TUESDAY, MAY 5, 2020, 7:00 PM
PHILLIP L. PITTORE JUSTICE CENTER**

AGENDA

Page 7

If you are dialing in on your phone, to “raise your hand” dial *9 to be placed in the queue. When called on, the system will ask you to confirm being un-muted to proceed.

Please try to be concise with your questions or comments, to be mindful of others' time.

You will be asked to state your full name and address into the record, then please feel free to make your comment or ask a question. You will remain unmuted while the governing body responds. Please make sure there is no background noise such as the T.V. on, music or loud chatter.

When public comments are finished, participants will be placed back on mute for the duration of the meeting.

Members of the Governing Body will raise their hand to make a comment or ask a question.

XVIII. ADJOURNMENT

C: Department Heads, City Attorney, City Engineer, Posting on the bulletin board at City Hall, the exterior glass doors by the elevator room at City Hall, on the exterior glass door of the Justice Center, the website (www.lambertvillenj.org) and notice was sent to the Democrat, the Trenton Times, various individuals on the list serve, Delaware River Towns Chamber of Commerce listserv, and the Bucks County Herald.