

City of Lambertville  
18 York Street, Lambertville NJ 08530  
P: 609-397-0803 ~ F: 609-397-2203

**Ken Rogers**  
**Monday through Thursday**

**Please be advised that you are required to submit certifications that the property taxes are up to date. Attached is the certification that needs to be signed by the Tax Collector and returned with this application. No Zoning Permits will be issued without this certification.**

Zoning approval is required for all exterior projects that include the changing of the footprint of the property (examples: additions, new buildings, sheds, decks, patios, pavers, signs, etc.)

You are also required to obtain approval from the Zoning Officer for the Change of Use of a building and also when a new tenant moves into the location. You must submit a floor plan of the tenant space.

When applying for a Zoning Permit, please submit a copy of the survey or site plan of the property showing the changed footprint. The original of this site plan or survey must have been sealed by a licensed engineer. No hand drawn plans will be accepted.

**The fee for the review of this application is \$50.00** & is payable at the time you submit the application. Please allow one week for a complete plan review.

If you are also applying for Construction permits, please be advised that you must first obtain Zoning approval prior to the start of any work.

Also, there may be other City approvals that may be required for the proposed work. If you are unsure as to whether additional approvals are needed, please feel free to contact the Construction Office at (609) 397-0110 ext. 23.

Thank you in advance for your cooperation.

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## Zoning Permit Application

Zoning Permit # \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Was approval required from either the Zoning Board or the Planning Board for the City of Lambertville? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Initials

**\*\*If yes please attached approved resolution and signed plans to permit application\*\***

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**Property Owners Name:** \_\_\_\_\_

Work Site Location: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Owners Address (if different for work site location) \_\_\_\_\_

Email Address: \_\_\_\_\_

**Contractor's Name / Tenant's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

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**Type of Work: (please check one)**

\_\_\_ Fence Dimensions: \_\_\_\_\_

\_\_\_ Addition Dimensions: \_\_\_\_\_

\_\_\_ Sign Dimensions: \_\_\_\_\_

\_\_\_ Deck/Patio/Pavers Dimensions: \_\_\_\_\_

\_\_\_ Shed Dimensions: \_\_\_\_\_

\_\_\_ Pool Dimensions: \_\_\_\_\_

\_\_\_ Generator Dimensions: \_\_\_\_\_

Please describe in detail in the area provided below the previous use and proposed use for both a Continued Certificate of Occupancy (CCO) and a Change of Use:

\_\_\_ Change of Use Previous Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

\_\_\_ CCO Previous Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Description of previous use:  
\_\_\_\_\_

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Description of proposed **new use**:

## Property Information

**Zone:** Residential 1 \_\_\_\_\_ Residential 2 \_\_\_\_\_ C2 Service Comm. \_\_\_\_\_ C3 General Comm. \_\_\_\_\_  
CBD (Historical Review) \_\_\_\_\_ Residential 3 Townhouse (Homeowner Assoc.) \_\_\_\_\_

**Current Use:** Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Mixed \_\_\_\_\_ ICC Use Code \_\_\_\_\_

**Proposed Use:** Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Mixed \_\_\_\_\_ ICC Use Code \_\_\_\_\_

**Total Commercial Sq. Ft.** \_\_\_\_\_ **Residential # of Bedrooms** \_\_\_\_\_

### Off-Street Parking Requirements CBD Zone:

*Note: Off Street parking spaces shall be located within 200 ft. of use it is intended to serve.*

- Galleries & Antique Stores-1 space per 600 sq. ft.
- Cooperatives-3 spaces per exhibit area
- Retail-Personal Sales-General & Professional Offices-1 space per 300 sq. ft.
- Medical & dental offices-1 space per three seats
- Restaurants & luncheonttes-1 space per 250 sq. ft.
- Taverns & Bars-1 space per two seats
- Apartments efficiency-1space, 1 bedroom 1 ½ spaces, 2 bedroom 1 ¾ spaces, 3 bedroom or more 2 spaces, senior Citizen ½ space
- General Commercial-1 space per 700 sq. ft.
- Wholesale use-1 space per 3000 sq. ft

### Property setbacks for primary structure:

Existing:	Front Yard _____	Proposed _____
	Right Side Yard _____	Proposed _____
	Left Side Yard _____	Proposed _____
	Back Side Yard _____	Proposed _____

### Property Setbacks for accessory structure:

Existing:	Front Yard _____	Proposed _____
	Right Side Yard _____	Proposed _____
	Left Side Yard _____	Proposed _____
	Back Side Yard _____	Proposed _____

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**Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Denied:** \_\_\_\_\_

**Ken Rogers, Zoning Official**