

**Trustees of the Lambertville Free Public Library
Minutes December 12, 2017
Lambertville Free Public Library
6 Lilly St, Lambertville, NJ 08530 7PM**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:09 PM by Sarah Landon. In addition to Mrs. Landon present were Trustees Matt Larkin, Paul Hamilton, Emily Carone, Mary Jane Legere, and Children's Librarian Jennifer Sirak.

In compliance with the open public meeting act, it was announced that this was the December meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Presentation of the Minutes: Minutes from the November 14, 2017 meeting were reviewed. On a motion by Mary Jane Legere and seconded by Emily Cardone, the Board unanimously approved the November minutes. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Presentation of the Treasurer's Report: On a motion by Paul Hamilton and seconded by Emily Cardone, the Board unanimously approved the Treasurer's reports and authorized the Treasurer to pay the bills as presented for December. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Director's Report: Due to the absence of the Director, there was no report.

Children's Library Report: See attached

Old Business: none discussed

New Business: Paul Hamilton opened a discussion of completing previously identified exterior building maintenance needs. The architect Michael Burns had identified needs in 2016(?), and it was agreed that the board should locate that document and review it.

Matt Larkin opened a discussion on the annual Library budget and how the Board sets targets and priorities for the Library. Approximately 80% of the budget is non-discretionary items such as building rent, maintenance, utilities and staff salary. The Board agreed to discuss this further at the January meeting and develop ideas on how to identify new projects to increase community use of the Library.

Adjournment: A motion was made by Sarah Landen, seconded by Emily Cardone, to adjourn at 8PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Matt Larkin.