

Trustees of the Lambertville Free Public Library
Minutes April 9, 2019
Lambertville Free Public Library
6 Lilly St, Lambertville, NJ 08530 7PM

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:08 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees Jacqueline Sornstein, Amy Connelly, Paul Hamilton, Mary Jane Legere, Emily Carone, Children's Librarian Jennifer Sirak and Library Director Harold Dunn.

In compliance with the open public meeting act, it was announced that this was the April meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Presentation of the Minutes: Minutes from the March 12, 2019 meeting were reviewed. On a motion by Emily Carone and seconded by Paul Hamilton the Board unanimously approved the March minutes. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Presentation of the Treasurer's Report: On a motion by Jacqueline Sornstein and seconded by Matt Larkin, the Board unanimously approved the Treasurer's reports and authorized the Treasurer to pay the amended bills as presented for April. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED. On a motion by Jacqueline Sornstein and seconded by Mary Jane Legere, the Board unanimously approved hiring Suplee, Clooney to perform the 2018 audit for \$2250 and the IRS 990 for \$800. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Correspondence: None

Director's Report: Attached. The Mayor has turned the city's attention from painting the exterior of the building to the issues with the elevator. The elevator company thinks we do not need a major renovation or replacement. We do need to determine if the phone in the elevator is connected to the police (which it should be) or the front desk. The board would like the exterior painting to be the priority, not the elevator. It has been approved for the city to re-bid the painting project. If there is an opportunity for a grant for maintenance the board is happy to pursue. Harold to communicate to Cindy Ege that the board would like the painting, not the elevator to be our priority.

Children's Library Report: Attached.

Old Business:

Library Use Policy- The yoga instructor provided a certificate of insurance naming the library (may need to name the city as well.) City does have a minimum liability amount and Harold to confirm with Cindy Ege what amount is. The library board supports the yoga program but is still working on Library Public Space Policy. Commercial activity within a public building is typically not allowed. Acme makes money in a city building- how does that play out? Need to determine way to exhibit art without putting tax exempt status in jeopardy. Larger issue; does everyone have same rights, access, etc. Next steps for board is to review policy/meet with attorney.

FOLL/Acme- they are having a meeting on April 16 to try and resolve issue of 501C3. Board to craft and send an e-mail to both parties in the hopes they can work together for a resolution as the Board does need the assistance of the FOLL.

Museum Pass Program- MOMA closing for 4 months. Harold to contact to see if they will extend our pass for 4 months. Academy of Natural Science and Academy of Fine Arts- we believe we have paid for but not received both of these passes.

Outside Lights- the Muggger lights on the outside of the building are not working and have not been working for some time. They are the responsibility of the city and public works. The non-functioning Muggger lights are causing a safety and liability risk. Library may have to bring someone in to take care of lights. Harold to bring up at the Mayor's Director's meeting.

Employee Pay- 3 employee raises have yet to be implements. Jacqui to provide Harold with the resolution. Still need to craft job descriptions to work on the other employee's pay

School Board Representative- Mary Jane Leger will be resigning from the library board. She will continue to support the library and be available to the board, especially on the sunshine committee and with summer programming. Chelsea Gardiner, current first grade teacher at LPS, will take over the position. Both Mrs. Legere and Mrs. Gardiner will be at the May meeting and Mrs. Gardiner will officially take over in June. The board sincerely thanks Mary Jane Legere for her service to the library. She will be missed. The board also looks forward to welcoming Mrs. Gardiner.

Mayor's Representative- Mayor Julia Fahl has appointed Stephanie Volmer as the mayor's representative to the board. The board looks forward to welcoming and working Stephanie Volmer.

New Business:

Adjournment: A motion was made by Matt Larkin, seconded by Jacqueline Sornstein, to adjourn at 8:44 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.