

**Trustees of the Lambertville Free Public Library**  
**Minutes November 9, 2021**  
**Lambertville Free Public Library**  
**6 Lilly St, Lambertville, NJ 08530 6PM**  
**Meeting was held in person and via zoom**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:13 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Rose King, Karen Riedeburg, Albert Bauer, Ricardo Zapata, Maureen Smyth, Stephanie Volmer, Jacqui Sornstein and Library Director Jen Sirak. Absent was Paul Hamilton.

In compliance with the open public meeting act, it was announced that this was the November meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Matt Larkin was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

**Board Update:** Paul Hamilton will be resigning from the Library Board. As the longest serving member of the board (20 plus years we think...), Paul's contributions to the library are almost too numerous to list. He has always been a calm and measured board member, open to ideas and discussions, with an eye to ensuring the board stayed in compliance. Unfortunately, Paul has been overwhelmed by the task of renovating his home following the devastating flooding from Hurricane Ida. The board, staff and patrons of the Lambertville Free Public Library are grateful for the time Paul has devoted over the years and wish him and his family the best.

**Presentation of the Minutes:** Minutes from the September 14, 2021 meeting were reviewed. On a motion by Matt Larkin and seconded by Albert Bauer, the Board approved the minutes. An affirmative voice vote was taken in favor of the motion by all trustees present. MOTION CARRIED

Minutes from the October 12, 2021 meeting were reviewed. On a motion by Matt Larkin and seconded by Albert Bauer, the Board approved the minutes as amended. An affirmative voice vote was taken in favor of the motion by all trustees present with Maureen Smythe abstaining. MOTION CARRIED.

**Treasury Report:** On a motion by Matt Larkin and seconded Albert Bauer, the Board unanimously approved the payment of bills list as amended to include the architect's invoice for \$2,209.62. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

**Director's Report & Space Planning:** See attached. Space planning committee met with the architects prior to tonight's meeting and presented a number of options which the committee needs to discuss. The committee also wants to meet with Andrew Nowick, the incoming mayor. The plan is to present the options to the entire board at the December meeting. The presentation will be sent to the board prior to the meeting.

On a motion by Matt Larkin and seconded by Albert Bauer, the Board approved \$600 for a staff holiday gathering. Holiday gathering will be catered and held in house at the library. An affirmative voice vote was taken in favor of the motion by all trustees present. MOTION CARRIED

On a Monday in January would like to have a staff/board meet and greet.

**Trustee Committee Reports:**

**Policy:** Needs to make some corrections but have not yet met.

**Community Relations Committee:** Change the subject has moved to January 23. Planning a writing workshop. Climate change book club possible. Want to meet with the new adult programmer.

**Correspondence:** \$1,000 donation was received from the Davis Family. Jacqui to get contact info from Jen Sirak and send a thank you letter. Jen to reach out to Harriett about the \$10,000 donation as we are not yet ready to spend it in 2021 and see if she is OK with us spending it in 2022 as part of the space planning project.

**New Business:**

Trustee Training- By December 31, 2021 need 7 hours of trustee training. So far Karen has 1 and Matt has 2. NJTLA brings you to another site for trustee training. Matt will look into it.

November meeting need to discuss initial budget and 2022 calendar

Board will look into a proclamation from the city for Paul Hamilton.

**Adjournment:** A motion was made by Matt Larkin, seconded by Albert Bauer, to adjourn at 8:01 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.