

**Trustees of the Lambertville Free Public Library**  
**Minutes December 14, 2021**  
**Lambertville Free Public Library**  
**6 Lilly St, Lambertville, NJ 08530 6PM**  
**Meeting was held in person and via zoom**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:12 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Rose King, Karen Riedeberg, Albert Bauer, Ricardo Zapata, Maureen Smyth, Stephanie Volmer, Jacqui Sornstein and Library Director Jen Sirak.

In compliance with the open public meeting act, it was announced that this was the December meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Matt Larkin was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

**Presentation of the Minutes:** Minutes from the November 9, 2021 meeting were reviewed. On a motion by Matt Larkin and seconded by Albert Bauer, the Board approved the minutes. An affirmative voice vote was taken in favor of the motion by all trustees present. MOTION CARRIED

**Treasury Report:** On a motion by Matt Larkin and seconded Albert Bauer, the Board unanimously approved the payment of bills list as amended to \$250 to Bibliotecha and \$37.46 for 2 months of Redi Refresh. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

Sue Bacorn trained on Quickbooks on the Cloud. May have additional training.

**Director's Report :** We should have 8 hours of trustee training by the end of 2021. We are preparing for the next Covid spike. If county goes to red all meetings above 3 attendees will be suspended. Even before we go back to red curbside pick up will be implemented and N95 masks provided for staff. Also currently running box fans. Without state mandate we can not mandate masks but can encourage and will make signs. If county goes to red we will require patrons to wear masks, without confrontation. If we go to red we will automatically spread out employee hours but still pay scheduled hours. Budget categories are being restructured and Jen and Sue are working to add in 2021 spending.

Angelique Krohn, the new Children's Librarian, was introduced.

**Trustee Committee Reports:**

**Policy:** The current policy manual was amended. On a motion by Matt Larkin and seconded Albert Bauer, the Board unanimously agreed to remove the policy that a person cannot be eligible to be president for more than 2 consecutive terms. There is no longer a term limit. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

**Facilities Committee:** Karen, Albert, Matt and Jen met with incoming mayor Andrew Nowick and showed him some initial slides from the architect. Kate Winslow, who is nominated to replace Paul

Hamilton, attended the meeting as well. When the Library Board is ready Mr. Nowick would like the Board to present to the City.

Joe the architect is putting together preliminary costs. Board has asked for costs through 4A. Asking for a full board presentation at the January 11 meeting.

**Correspondence:** A donation of \$500 was received from the Pernell Family.

The library received a grant of \$13,000 for Spanish materials, outreach and programming. A percent of the amount will be used for interior signage and for a page on the website. Adult programming is being looked into as well as the possibility of an additional hire.

**New Business:**

Dates for 2022 meetings sent

**Adjournment:** A motion was made by Matt Larkin, seconded by Albert Bauer, to adjourn at 8:29 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.