

CITY OF LAMBERTVILLE
AUGUST 19, 2021 REGULARLY SCHEDULED VOTING SESSION
PHILLIP L. PITTORE JUSTICE CENTER, 25 SOUTH UNION STREET
MINUTES

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Mayor Fahl called the meeting to order at 6:00 p.m. and she asked the City Clerk to read the statement of compliance with the Open Public Meetings Act into the record.

The City Clerk read the following statement into the record: This meeting is being held in compliance with the Open Public Meetings Act with the annual notice advertised in the Trenton Times, the meeting notice was provided to the Hunterdon County Democrat and the Trenton Times, members on the list serve, to department heads, the City Attorney and City Engineer, and the meeting agenda was posted on the Bulletin Board at City Hall and to the City's website at www.lambertvillenj.org.

The meeting agenda provides for action items at the extent known at the time of publication.

ROLL CALL

The City Clerk called the roll as follows:

Present: Councilwoman Lambert, Councilman Sanders, Councilman Stegman, Council President Taylor, Mayor Fahl.

Absent:

Also present: William Opel – City Attorney, Michael Drulis – Budget Consultant, Christopher Battaglia – CMFO, and Cynthia Ege – City Clerk.

CLOSED SESSION: *A Closed session of the Governing Body of the August 19, 2021 Lambertville City Council Meeting to Discuss Attorney/Client Issues Related to Contracts Pursuant to N.J.S.A. 10:4-12(b)(7).*

Mayor Fahl asked for a motion to go into closed session to discuss attorney/client issues related to contracts pursuant to N.J.S.A. 10:4-12(b)(7).

RESOLUTION

“Authorizing a Closed Session at the August 19, 2021 Lambertville City Council Meeting to Discuss Attorney/Client Issues Related to Contracts Pursuant to N.J.S.A. 10:4-12(b)(7).”

WHEREAS, the Council of the City of Lambertville is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A 10:4-12(b).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Lambertville that a closed session shall be held on August 19, 2021, to discuss the following matters *Attorney/Client Issues Related to Contracts Pursuant to N.J.S.A. 10:4-12(b)(7).*

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Lambertville Mayor and City Council.

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Mayor Fahl and City Council convened in closed session at 6:00 p.m. with a motion made by Councilman Sanders and seconded by Council President Taylor. An affirmative voice/roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor Fahl and City Council re-convened in regular session at 7:03 p.m. with a motion made by Councilman Stegman and seconded by Councilman Sanders. An affirmative voice/roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Fahl led the public in the Pledge of Allegiance and a moment of silence in honor of those serving in the United States Armed Forces and for those serving on the front lines of COVID.

MEETING MINUTES

Mayor Fahl asked for a motion to approve the following sets of minutes: July 19, 2021 Special Session, July 19, 2021 Closed Session, and July 22, 2021 Voting Session. Councilwoman Lambert made the motion and Councilman Stegman seconded the motion. A voice vote was taken by all members present. MOTION CARRIED.

RESOLUTIONS

Mayor Fahl noted that Resolution Number 121-2021 authorizing the use of Municipal was added to the consent agenda. She asked for a motion to adopt Resolution Numbers 111-2021 through 121-2021 as listed on the consent agenda.

RESOLUTION NUMBER 111-2021: A Resolution to Amend Not to Exceed Amounts for Professional Services Awarded January 5, 2021

RESOLUTION NUMBER 111-2021

A Resolution to Amend the Not to Exceed Amounts for Contracts Awarded for the 2021 Calendar Year

NOW THEREFORE BE IT RESOLVED that the following contracts awarded for services in the 2021 Calendar Year are hereby amended:

RESOLUTION NUMBER 17-2021:

Malamut: COAH Attorney, reduced from \$15,000.00 to \$2,000.00

Labor Attorney, reduced from \$15,000.00 to \$4,500.00

RESOLUTION NUMBER 19-2021

Suburban Consulting Engineering, reduced from \$60,000.00 to \$13,000.00, noting work for 2021 should be charged to an ordinance.

Gilmore Associates, reduced from \$25,000.00 to \$500.00, noting their fees should be charged to escrow.

RESOLUTION NUMBER 20-2021:

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Clarke Caton Hintz reduced from \$25,000.00 to \$15,000.00

Millennium, reduced from \$23,000.00 to \$8,000.00

RESOLUTION NUMBER 24-2021:

Colgate, reduced from \$53,000.00 to \$35,000.00 noting a reduction in tonnage cost.

ADOPTED: August 19, 2021

RESOLUTION NUMBER 112-2021: A Resolution to Authorize the BWC Grant/Police Department

**RESOLUTION NUMBER 112-2021
A Resolution to Authorize the BWC Grant**

WHEREAS, the City of Lambertville, in the County of Hunterdon, in the State of New Jersey has applied for and received notice of an award for the SFY21 Body-Worn Camera Grant Program, award number 21-BWC-096, award period beginning January 1, 2021 through December 31, 2025 in the amount of \$26,494.00; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby accepts the award of the SFY21 Body-Worn Camera Grant Program, Award Number 21-BWC-096 award period beginning January 1, 2021 through December 31, 2025 in the amount of \$26,494.00; and

BE IT FURTHER RESOLVED that we accept the conditions as outlined in the general conditions, special conditions, applicable federal, state and local financial accounting requirements for the purpose of purchasing body-worn cameras for the patrol officers of the Lambertville Police Department.

ADOPTED: August 19, 2021

RESOLUTION NUMBER 113-2021: A Resolution to Authorize the Refund of Parking Permit to Laura Scully in the Amount of \$45.00, the Refund of a Bulk Garbage Permit Fee to Daniel Knott in the Amount of \$24.00, Escrow Balances to Church Street Three LLC in the Amount of \$786.25, CBKB, LLC, in the Amount of \$249.76 and Woodrose Properties LLC in the Amount of \$2,000.00.

RESOLUTION NUMBER 113-2021

A Resolution to Authorize the Refund of Parking Permit to Laura Scully in the Amount of \$45.00, the Refund of a Bulk Garbage Permit Fee to Daniel Knott in an Amount of \$24.00, Escrow Balances to Church Street Three LLC in the Amount of \$786.25, CBKB, LLC, in an Amount of \$ 249.76 and Woodrose Properties LLC in the Amount of \$2,000.00

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the following refunds are hereby authorized:

- Laura Scully, 26 South Main Street for a parking permit in the amount of \$45.00;
- Daniel Knott, Clinton Street for Bulk Garbage Permit in the amount of \$24.00;
- Escrow Accounts:
 - Woodrose Properties LLC in the amount of \$2,000.00
 - Block 1039, Lot 5

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- Church Street Three LLC in the amount of \$786.25;
 - 1029 L3 & 3.01
- CBKB, LLC in the amount of \$249.76
 - Block 1031, Lot 13

ADOPTED: August 19, 2021

RESOLUTION NUMBER 114-2021: A Resolution to Authorize the Control with Quick Environmental for the Remediation of 120 Quarry Street in an Amount Not to Exceed \$7,250.00 Plus a Fee to NJDEP in the Amount of \$400.00

RESOLUTION NUMBER 114-2021

A Resolution to Authorize the Control with Quick Environmental for the Remediation of 120 Quarry Street in an Amount Not to Exceed \$7,250.00 Plus a Fee to NJDEP in the Amount of \$400.00

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the contract with Quick Environmental for the remediation of the Public Works site in the amount of \$7,200.00 and the amount of \$400.00 for NJDEP is hereby authorized.

BE IT FURTHER RESOLVED that the work will be funded through Ordinance Number 06-2018.

ADOPTED: August 19, 2021

RESOLUTION NUMBER 115-2021: A Resolution to Authorize the Mayor to Sign the Hunterdon County Municipal Alliance Grant for 2022.

RESOLUTION NUMBER 115-2021

A Resolution to Authorize the Mayor to Sign the Hunterdon County Municipal Alliance Grant Administered by the South Hunterdon Regional School District

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The City Council of the City of Lambertville, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the City Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the City Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the City of Lambertville, County of Hunterdon, State of New Jersey hereby recognizes the following:

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1. The City Council does hereby authorize submission of a strategic plan for the South Hunterdon Municipal Alliance grant for fiscal year 2022 in the amount of:
DEDR \$ 3,980.00
Cash Match \$ 995.00
In-Kind \$ 2,985.00

2. The City Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

3. The City Council further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

ADOPTED: August 19, 2021

RESOLUTION NUMBER 116-2021: A Resolution to Authorize the Tax Sale Fee

RESOLUTION NUMBER 116-2021

A RESOLUTION AUTHORIZING A FEE FOR MAILING TAX SALE NOTICES

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of up to \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the City of Lambertville wishes to charge \$10.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Lambertville that a fee of \$10.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2021 electronic tax sale.

The foregoing resolution was duly adopted by the City Council of the City of Lambertville at a public meeting held on August 19, 2021.

ADOPTED: August 19, 2021

RESOLUTION NUMBER 117-2021: A Resolution to Authorize the tariff for the Holiday Lights to JCP&L in An Amount Not to Exceed \$2,000.00.

RESOLUTION NUMBER 117-2021

A Resolution to Authorize the tariff for the Holiday Lights to JCP&L in An Amount Not to Exceed \$2,000.00.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the City Clerk is hereby

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authorized to file the paperwork with Jersey Central Power & Light for the tariff for the Holiday Lights in an amount not to exceed \$2,000.00.

ADOPTED: August 19, 2021

RESOLUTION NUMBER 118-2021: A Resolution to Authorize the Release of the Cash Performance Bond for the Church Street III Project in an Amount of \$30,768.00 And Requiring the Posting of a Maintenance Bond in the Amount of \$x,xxx

RESOLUTION NUMBER 118-2021

A Resolution to Authorize the Release of the Cash Performance Bond for Church Street Three, for Block 1076, Lots 14.01, 14.02 and 14.03 in the amount of \$30,768.00, And Requiring the Posting of a Maintenance Bond in the Amount of \$x,xxx

Whereas the Church Street Three project located at the corner of Church and North Franklin Streets, block 1076, lots 14.01, 14.02 and 14.03 is complete and has received a final sign off from the City Engineer; and

Whereas, the City Engineer calculated and recommended the developer, Church Street Three, LLC, submit a maintenance bond in the amount of \$x,xxx for a period of two years.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the request from Church Street Three for the release of the Cash Performance Bond in the amount of \$30,768.00 is hereby authorized subject to the receipt of a maintenance bond in the amount of \$x,xxxx.

ADOPTED: August 19, 2021

RESOLUTION NUMBER 119-2021: A Resolution to Anticipate Miscellaneous Revenues in the 2021 Budget Using the Three-Year Average of Realized Revenues from the Prior Three Years.

RESOLUTION NUMBER 119-2021

RESOLUTION TO ANTICIPATE MISCELLANEOUS REVENUES IN THE 2021 BUDGET USING THE THREE-YEAR AVERAGE OF REALIZED REVENUES FROM THE PRIOR THREE YEARS

WHEREAS, the COVID 19 pandemic had an adverse effect on the anticipated municipal revenues in the 2020 municipal current and utility fund budgets; and

WHEREAS, Section 1 of P.L. 2020, c.74 amended N.J.S.A 40A:4-26 authorized the Director of the Division of Local Government Services ("Division") to promulgate new standards for the anticipation of COVID-19 affected revenues in the FY2021 budget, and, if necessary, in future years and

WHEREAS, for FY 2021, the Director authorizes the use of a three-year average for the calculation of affected revenues; and

WHEREAS, the Chief Financial Officer of the City of Lambertville certifies that the following revenues were affected in 2020 by the COVID 19 pandemic and that the 3-year average of the amounts realized in 2018-2020 be anticipated in the introduced budget for 2021

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FEES AND PERMITS	\$	125,312.48
2018	\$	163,631.64
2019	\$	131,767.11
2020	\$	80,538.70
UNIFORM FIRE SAFETY ACT	\$	21,726.94
2018	\$	10,304.74
2019	\$	37,221.50
2020	\$	17,654.59

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Lambertville in the County of Hunterdon, State of New Jersey that the above referenced revenues be anticipated using the 3-year average as permitted by the amendments to 40A: 4-26, adopted by the P.L. 2020, c. 74

RESOLUTION NUMBER 120-2021: A Resolution to Amend Resolution Number 38-2021, Authorizing the Cancellation of Special Emergency Appropriations for the Purposes Set Forth in N.J.S.A. 40A:4-53(L) and/or N.J.S.A. 40A:4-53(M), in and by the City of Lambertville, in the County of Hunterdon, New Jersey.

RESOLUTION NUMBER 120-2021

RESOLUTION AUTHORIZING THE CANCELLATION OF SPECIAL EMERGENCY APPROPRIATIONS FOR THE PURPOSES SET FORTH IN N.J.S.A. 40A:4-53(L) AND/OR N.J.S.A. 40A:4-53(M), IN AND BY THE CITY OF LAMBERTVILLE, IN THE COUNTY OF HUNTERDON, NEW JERSEY

WHEREAS, the City of Lambertville, in the County of Hunterdon, New Jersey appropriated an aggregate amount of \$438,000 to provide for (i) the immediate preparation, response, recovery, and restoration of public services during such time as a public health emergency, pursuant to the "Emergency Health Powers Act," P.L.2005, c.222 (C.26:13-1 et seq.), declared in response to COVID-19 remains in effect, in the amount of \$43,000, pursuant to N.J.S.A. 40A:4-53(l) and (ii) a deficit in operations experienced by the City during fiscal year 2020, in which a public health emergency pursuant to the "Emergency Health Powers Act," P.L.2005, c.222 (C.26:13-1 et seq.), or a state of emergency, pursuant to P.L.1942, c.251 (C.App.A:9-33 et seq.), or both, has been declared by the Governor in response to COVID 19, in the amount of \$395,000, pursuant to N.J.S.A. 40A:4-53(m); and

WHEREAS, the actual deficit experienced was less than the amount of the amount originally certified; and

WHEREAS, pursuant to Local Finance Notice 2020-24, the city wishes to cancel the differences in the following amounts:

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<u>DEFICIT IN OPERATIONS</u>	
ORIGINAL AMOUNT	\$ 395,000.00
AMOUNT TO CANCEL	\$ (17,154.65)
BALANCE	\$ 377,845.35

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Lambertville, in the County of Hunterdon, New Jersey that, the City’s Chief Financial Officer is hereby authorized to cancel the balances referenced herein.

ADOPTED: August 19, 2021

RESOLUTION NUMBER 121-2021: A Resolution to Authorize Electronic Fund Acceptance Payments.

RESOLUTION NUMBER 121-2021

A Resolution to Authorize Electronic Fund Acceptance Payments

WHEREAS, the Government Electronic Payment Acceptance Act (N.J.S.A. 40A:5-44 et. seq., P.L. 1995, c.325)(“Act”) authorizes a local unit to establish a card payment system or electronic funds transfer system for the collection of charges, taxes, fees, assessments, fines or other obligations, and

WHEREAS, pursuant to the “Act” the municipality is authorized to assess and collect service charges related to obligations owed to or collected by the local unit when credit cards, debit cards, or electronic funds transfer systems are utilized, and

NOW THEREFORE BE IT RESOLVED, by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, pursuant to the provisions of the Act and the rules and regulations established by the Division of Local Government Services, hereby institutes an electronic payment system whereby the City shall accept payment by credit cards, debit cards, or electronic checks via internet service for the payment of property taxes, vital statistic fees, building department fees, dog license fees and other fees and assessments or obligations. When such payments are made via internet, the City shall also provide for the delivery of electronically transmitted receipts.

BE IT FURTHER RESOLVED that a convenience charge will be charged to cardholders who make credit card, debit card or electronic check payments online or in person. A 2.65% fee with a minimum charge of \$3.00 will be charged for payments made by debit or credit card. A \$1.50 fee will be charged for each electronic check. Cardholders will be advised of said convenience fees prior to finalizing payment.

BE IT FURTHER RESOLVED THAT the City shall also continue to accept payments made by non-electronic means.

BE IT FURTHER RESOLVED that this service is not authorized for the payment of delinquent local unit obligations or for the redemption of local unit liens.

BE IT FURTHER RESOLVED THAT this resolution shall take effect immediately.

ADOPTED: August 19, 2021

Councilman Sanders made the motion and Council President Taylor seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

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BILLS LIST

Mayor Fahl asked for a motion to approve the Bills List. Councilwoman Lambert made the motion and Councilman Stegman seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

ORDINANCES – FIRST READING

ORDINANCE NUMBER 18-2021: *An Ordinance to Amend the Lambertville City Code, 2014, Chapter 2, Article X, Department of Public Safety, Establishing A Community Emergency Response Team (CERT) Program for the City of Lambertville.*

Mayor Fahl read the Ordinance into the record. She informed the members of the public that this ordinance is to allow the city to formalize the volunteers for the Office of Emergency Management and create a Community Emergency Response Team.

ORDINANCE NUMBER 18-2021

An Ordinance to Amend the Lambertville City Code, 2014, Chapter 2, Article X, Department of Public Safety, Section 2-10.4 Office of Emergency Management, Establishing A Community Emergency Response Team (CERT) Program for the City of Lambertville.

WHEREAS, the Mayor, City Council and the City Emergency Management Coordinator recognize the willingness of local residents to be involved in their community by volunteering during times of disaster; and

WHEREAS, the Federal Emergency Management Agency (“FEMA”) offers a Community Emergency Response Team (“CERT”) Program which educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations; and

WHEREAS, using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help; and

WHEREAS, CERT members are more encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community; and

WHEREAS, the CERT course will provide the auxiliary members the training to respond to and cope with the aftermath of a disaster; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that Chapter 2, Article X, Section 2-10.4, Office of Emergency Management, is hereby amended to include the following language (additions underlined):

Section 2-10.4 Office of Emergency Management

a. Within the Department of Public Safety there shall be an Office of Emergency Management, the head of which shall be the Municipal Coordinator of Emergency Management who shall be appointed by the Mayor and Council and who shall have such powers and duties as set forth in N.J.S.A. Appendix A:9-30 et seq. and the rules as promulgated by the Governor of the State of New Jersey.

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b. Under the direction of the coordinator there shall be established a Community Emergency Response Team (CERT) created to serve as auxiliary members of the Office of Emergency Management during disasters and special events.

All members of the Community Emergency Response Team (CERT) will be appointed by the Governing Body, and will be required to complete the training offered by FEMA or the County of Hunterdon Office of Emergency Management.

The purpose of the CERT Team is as follows:

1. Supplement the City's response capability after a disaster or during special events, serving as auxiliary members of the Office of Emergency Management;
2. During and after an emergency or disaster, provide immediate assistance to victims, organize spontaneous volunteers who have not had the training and collect disaster intelligence that will assist professional responders with prioritization and allocation of resources following a disaster;
3. Provide assistance with traffic flow when needed;
4. Participate in meetings for the Office of Emergency Management;
5. Provide assistance to other communities located in the County of Hunterdon.

INTRODUCTION AND FIRST READING: August 19, 2021

PUBLIC HEARING AND SECOND READING: September 23, 2021

Mayor Fahl asked for a motion to introduce on first reading Ordinance Number 18-2021. Councilman Stegman made the motion and Council President Taylor seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present.

ORDINANCE NUMBER 19-2021: *An Ordinance to Amend the Salary Range for Officials and Employees of the City of Lambertville, County of Hunterdon, State of New Jersey.*

Mayor Fahl read the ordinance into the record by title. She informed the member of the public present that this ordinance amends the salary and wage ranges for city employees.

ORDINANCE NUMBER 19-2021

“AN ORDINANCE TO AMEND THE SALARY RANGE FOR THE OFFICIALS AND EMPLOYEES OF THE CITY OF LAMBERTVILLE, COUNTY OF HUNTERDON, STATE OF NEW JERSEY”

BE IT ORDAINED by the Mayor and Council of the City of Lambertville, County of Hunterdon, State of New Jersey as follows:

SECTION ONE: The following shall be the range of compensation for the officials and employees of the City of Lambertville not covered by separate bargaining units:

Police Director/Officer in Charge	\$50,000 - \$130,000
Business Administrator	\$90,000 - \$130,000
Senior Police Administrative Assistant	\$23,000 - \$55,000
Secretary, Part-time	\$11.00 - \$24.00 per hour
Crossing Guard	\$10.00 - \$20.00 per hour
Parking Enforcement Officer, Full Time	\$12.00 - \$25.00 per hour
Parking Enforcement Officer, Part-time	\$11.00 - \$25.00 per hour
Class II Special Police Officer	\$11.00 - \$30.00 per hour

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Class III Special Officer \$18.00 - \$35.00 per hour
Police Officer, Part-time \$12.00 - \$45.00 per hour
Matron \$12.00 - \$40.00 per hour
OEM Coordinator/Deputy Coordinator \$1,000 - \$10,000
Court Administrator \$26,000 - \$55,000
Violations Clerk/Dty Ct Admin Part Time \$11.00 - \$25.00 per hour
Municipal Court Judge \$10,000 - \$20,000
Municipal Court Judge, DWI \$110.00 - \$175.00 per hour
Chief Financial Officer/Director of Finance \$7,000 - \$55,000 or \$29 to 60 per hour
Bookkeeper/Deputy Treasurer \$20,000 - \$60,000
Qualified Purchasing Agent \$1,000 - \$5,000.
Public Agency Compliance Officer \$1,000 - \$5,000
Tax Collector \$15,000 - \$43,000
Tax Collector Assistant \$1,000 - \$5,000
Tax Assessor \$20,000 - \$40,000
Tax Assessor, Reassessment work \$5,000 - \$10,000
Mayor & City Council \$500 - \$10,000
Municipal Clerk \$50,000 - \$95,000
Deputy Clerk & Deputy Registrar \$44,000 - \$65,000.00
Administrative Assistants \$20,000 - \$55,000
Planning Board Administrative Officer \$3,000 - \$10,000
Zoning Board Administrative Officer \$3,000 - \$10,000
Zoning Officer \$4,000 - \$15,000
Construction Code Official \$17,000 - \$60,000
Electric Subcode Official \$9,000 - \$20,000
Plumbing Subcode Official \$4,000 - \$20,000
Fire Subcode Official \$4,000 - \$13,000
Fire Prevention Official \$10,000 - \$30,000
Sub Code Officials – Hourly Rate \$18.00- \$45.00 per hour
Construction Control Person/TACO \$18,000 - \$40,000
Substitute Official/Inspector \$18.00 - \$40.00 per hour
Public Works Director \$25.00 - \$55.00 per hour – Part Time
\$55,000 - \$70,000 – Full Time
Public Works Foreman (Vacant) \$16.00 - \$40.00 per hour
Public Works Class A: (CDL Driver/Operator) Minimum Wage - \$30.00 per hour – PT
*(more than 10 years’ experience) \$45,000 - \$55,000 – Full Time
Public Works Class B: Labor Minimum Wage - \$25.00 per hour – PT
*(CDL Driver/less than 10 years’ experience) \$35,000 – \$45,000 – Full Time
Public Works Class C: Operator \$15.00 - \$30.00 per hour – Part Time
*(less than 5 years’ experience) \$27,000 - \$35,000 – Full Time
(With CDL license) \$27,000 - \$40,000 – Full Time
Librarian \$15.00 - \$30.00 per hour
Children’s Librarian Minimum Wage – \$30.00 per hour
Library Assistant Minimum Wage - \$25.00 per hour
Public Assistance Director \$7,000 - \$30,000
Animal Control Officer \$4,000 - \$25,000
Historic Commission Secretary \$250 - \$5,000
Hourly Rate for Part Time Work Minimum Wage - \$45.00 per hour
Director of Summer Program \$30 - \$65 per hour/\$3,000 to \$10,000
Counselors of Summer Program \$16 - \$45 per hour

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This ordinance shall be retroactive to January 1, 2021.

INTRODUCED: August 19, 2021

ADOPTED: September 23, 2021

Mayor Fahl asked for a motion to introduce on first reading Ordinance Number 19-2021. Council President Taylor made the motion and Councilwoman Lambert seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**ORDINANCES – SECOND READING - none
RESOLUTION TO AMEND THE 2021 BUDGET**

RESOLUTION TO AMEND BUDGET

WHEREAS, the local municipal budget for the year 2021 was approved on July 22, 2021 ; and,

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Lambertville, Hunterdon County, that the following amendments to the approved budget of 2021 be made:

INSERT RECORDED VOTE:

CURRENT FUND BUDGET From To

ANTICIPATED REVENUES

3. Miscellaneous Revenues - Section A: Local Revenues Licenses: Alcoholic Beverages 28,326.00 23,958.00 Other

Total Section A: Local Revenues 596,352.65 591,984.65

3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Interlocal Muni. Service Agreements

Borough of Frenchtown - Interlocal Agreement 2,250.00 3,500.00

Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Interlocal Municipal Service Agreements 2,250.00 3,500.00

3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h)

Licenses - Alcoholic Beverage 0.00 4,368.00

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Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues 0.00 4,368.00

TOTAL MISCELLANEOUS REVENUES 2,312,953.37 2,314,203.37

5. SUBTOTAL GENERAL REVENUES (Items 1, 2, 3 and 4) 2,773,135.62 \$ 2,774,385.62

6. Amount to be Raised by Taxes for Support of Municipal Budget:

(A) Local Tax for Municipal Purpose Including Res. for Uncollected Taxes 3,005,550.24 3,004,300.24

TOTAL AMOUNT TO BE RAISED BY TAXES FOR SUPPORT OF MUNICIPAL BUDGET 3,278,524.29 3,277,274.29

7. TOTAL GENERAL REVENUES (Items 5 and 6) 6,051,659.91 6,051,659.91

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed forthwith in the Office of the Director of Local Government Services for their certification of the 2021 Local Municipal Budget so amended.

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IT IS HEREBY CERTIFIED that the Amended Budget hereto and hereby made a part hereof is a true copy of the Amended Budget approved by resolution of the Governing Body on the 19th day of August, 2021

Certified by me, this 19th day of August, 2021

Mayor Fahl asked for a motion to approve the amendment as presented to the 2021 Budget.

Councilman Sanders made the motion and Councilman Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

PUBLIC HEARING AND ADOPTION OF THE 2021 BUDGET

Mr. Drulis the Budget Consultant, and Christopher Battaglia the CMFO were present to review the 2021 budget with the members of the Governing Body and public.

Mayor Fahl asked for a motion to open the public hearing for the 2021 Budget. Councilman Sanders made the motion and Council President Taylor seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Council Questions and Comments – none.

Public Questions and Comments:

Paul Stevens asked if there have been new full time or part-time hires because some of the lines were well above cost of living.

He asked if the city considered providing training in Spanish for employees. He also questioned the dog regulation fee of \$11,600. Mayor Fahl responded that there have been department changes, particularly amongst our clerk & registrar, and public works, several changes from 2019 to now. The Public Works department stopped using DOC labor, we moved towards salary increase for employees from bare minimum state wage to \$12.50 and last year we had some significant ups and downs to maintain public works with the labor shortage nationwide. She acknowledged the police budget was decreased and she thanked Lt. Brown for his assistance. She explained that the city was in an extremely serious budget crisis and Lt. Brown worked with Mayor Fahl and Mr. Drulis to find quite a bit of money to make sure we were under state cap. He also agreed to and has already been through several trainings including race relation and diversity and inclusion training in the city. The dog license fee is to pay St. Hubert's' to serve as the City's Animal Control Officer.

Shaun Ellis read a one-page statement into the record. He requested that more of the budget go towards social services and explained a new initiative that he is participating in to give rides to those without a car.

Judy Gleason asked about the dog regulation and what ever happened to the young lady she was sitting next to at one of the meetings who volunteered to serve as the ACO. Mayor Fahl explained that she had several conversations with her and she was not the right fit. Ms. Gleason asked how the City was using the ARPA funds and expressed concern for the

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way our city looks with our trash all over the place. Mayor Fahl explained that the ARPA funds are being used and the City received a little over \$350,000. They are being used to address the significant structural deficit between total amount raised and the actual expenses. She informed the members of the public that the city has turned in two grants/projects for consideration (Malinowski/Congress), one was denied.

Ms. Gleason asked for the total increase in the 2021 budget. Mr. Drulis responded the total levy is \$6,051,700 with a tax levy of \$3,005,919.06. We are using \$198,922 of American Rescue Money in revenue for the budget. The taxes will be raised by \$206.51 for the average homeowner, \$49.04 for each \$100 on the average household.

Benjamin West, who spoke on behalf of Lambertville for Abolition, Mercer, began his remarks with land recognition. He spoke about the Lenape Indians and how they lost their land. He also said he agreed with Shaun Ellis about the need to increase social services.

Jeanette Jordan, asked about the pension funds, fire and everyone else. Both lines went up disproportionately. She said she was not clear on the response on public works, seeing increase and response didn't help. Mr. Drulis responded with the following information:

Pension: the numbers are sent by the state and we receive an invoice and we pay it.

Public Works: there is room in the budget for a seasonal employee. Mayor Fahl commented that we operate with bare bones, we need 7 heads to run trash recycling, street sweeper and basic maintenance and we are right now operating in a deficit of 1. The city is hoping to bring in a seasonal employee to run the street sweeper. Currently public works handles the trash, food waste, street sweeper and if there is an hour or two left, they paint lines, and mow and that is all we are getting to.

There being no further questions, Mayor Fahl asked for a motion to adopt the 2021 Budget as amended.

Council President Taylor made the motion and Councilwoman Lambert seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

ANNOUNCEMENTS

CONVENIENCE CENTER HOURS FOR AUGUST:

Saturday, August 7, 2021 from 9 am to noon
Wednesday, August 18, 2021 from 3 -5 pm
Saturday, August 21, 2021 from 9 am to noon

PUBLIC COMMENT

Mayor Fahl asked for public comment.

Mayor Fahl asked for public comment.

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Paul Stevens questioned the debt service payment in the 2020 budget. He asked if there was a change in debt service, shouldn't there have been a resolution, ordinance, or something acknowledging change? Chris Battaglia, the CMFO responded that when the local finance notice came out allowing us to adopt the emergency, we did not want to deplete our reserves/city operating funds/surplus, reserve for debt service. Year over year from 2019 to 2020 a substantial increase was used to support the budget & was a direct result from COVID. When we had the opportunity to recover those funds, we took it. That is completely independent of the ARPA funds. The federal government offered a spreadsheet to calculate and it was not included in that calculation. One reason was due to a substantial drop in parking fees, hotel occupancy fees, we didn't want our budget to reflect a loss in revenue. This allows us to spread pain over 5 budgets. Had we not done that we wouldn't have the reserve for debt service.

Shaun Ellis commented that we don't have control over pensions. We do and can control it over by not hiring additional police officers, and shrinking the force overtime and also by cancelling contracts. I do know that there is a contract agreement between the City and the police department for a class III officer and I don't know when it will be resigned. The city hasn't been getting the reports from the police department. Will that agreement be resigned and if so, when and who makes that decision? Mayor Fahl responded that statutorily the mayor decides what is on the agenda. The Class III position is up to the school board. Council President Taylor responded that the original agreement that council approved in 2018, was actually supposed to only exist for 6 mos. We said 6 months, we want the reporting but it has not come back before the Council. This is something I am very concerned about. What Council approved has not been followed through on. It was not required to come back before us.

Matt Larkin spoke as president of Lambertville Board of Trustees and in a recent email he sent to Council about funding. Twenty-five percent of the Library budget is withheld by the city. He asked for an accounting and has not received it. Councilwoman Lambert asked why the city follows this practice? Mayor Fahl responded that we do most of the administrative work for the library. She asked for time to prepare the information requested and to work with the Finance Team and not do a vague accounting. Sue does most of the administrative work for the library. Money has been taken out for years and she is aware that it is a bugaboo for Jen Sirak the Librarian. She is working with the Budget Consultant and the City Attorney and will have a response shortly.

Judy Gleason asked what the % is in increase and taxes. Mr. Battaglia responded that the levy increase, the amount to be raised by taxes is \$3,005,919.06, and the levy increase is 4.64%. Ms. Gleason asked if the city was considering streaming the meetings live. Mayor Fahl informed the members of the public that we are working with Michael Humphreys registrar, tech guru. The State is currently weighing in on live streaming meetings versus participation. During COVID it was covered by the governor's emergency to go into full zoom. That declaration expired. We heard concerns and are looking into it and will continue when we have the cost associated and not appropriate to comment online.

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Councilwoman Lambert volunteered to work with whomever and staff to help with this. Fahl: I think it's in process. Council President Taylor said she agreed with the public and felt we could find a way to pay for it.

Councilman Stegman asked for the increase for the average house assessment. Mr. Drulis responded the average assessment is \$393,781, and the increase for 2021 is \$206.51.

Vince Uhl said he was following up on correspondence on the river noise caused by Odette's. Since May the residents on South Franklin Street have had weekend disturbances for 20 plus homes. The City Attorney, William Opel informed the members of the public present that he reached out to the borough solicitor, Dave Truelove. He commented that previously there was a light issue emanating across the river to Lambertville and they resolved it. I think this is the best approach and I will follow up with him if I don't hear from him tomorrow. Friday – Saturday nights 6 -10 pm. Routine.

Lilly Chen – shortly after we finalized the deal for the Closson farm, there was discussion about completing an appraisal for the property. She asked if that was ongoing. Have you completed that. Mayor Fahl responded that the City just got our appraisal approval letter from DEP on Thursday. In the midst of applying for a refund from DEP to ensure it is saved in perpetuity. Ms. Chen asked if there is no longer a concern for not qualifying for Green Acres Funding. Mayor Fahl responded that this will not eliminate us and means we can apply. Council President Taylor clarified that the two appraisals are for valuing the open space, not market value for the entire property.

Ms. Chen asked for a status on the site plan, how are you moving forward. Mayor Fahl responded that the Green Acres application is for the open space. There is an exemption zone on the improved portion of the property, and we are not applying for grants for it. Green acres refund will be up to 50% of what we paid for the acquisition of those lands.

ADJOURNMENT

The meeting adjourned at 8:39 p.m. with a motion made by Councilwoman Lambert and seconded by Councilman Sanders. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Cynthia L. Ege
CMR, RMC, City Clerk