

City of Lambertville
Reorganization Meeting Agenda
January 4, 2022, 6 p.m.
Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville
Streamed Live Using the Zoom Meeting Platform

MINUTES

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The City Clerk called the meeting to order at 6:01 p.m. and she read the statement of compliance with the Open Public Meetings Act into the record: the meeting notices was provided on Tuesday, December 29, 2020, to the Democrat, the Times, posted the agenda to the bulletin board at city hall, the website at www.lambertvillenj.org, and notice was provided to various people on the list serve, inclusive of department heads, city attorney and city engineer.

The meeting agenda offers the planned action items of the Governing Body to the extent known at the time of publication.

ROLL CALL.

The City Clerk called the roll as follows:

Present: Councilwoman Lambert; Councilman Sanders (absent), Councilman Stegman, Councilwoman Taylor, Mayor-elect Nowick

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

The City Clerk led the public in the Pledge of Allegiance and she asked members of the public to continue standing for a moment of silence in honor of those serving in the United States Armed Forces and on the front lines of COVID.

INVOCATION - Rev. Dawn Alpaugh and Rabbi Diana Miller gave the Invocation.

CERTIFICATION OF ELECTION.

The City Clerk read the certification of election into the record.

A statement of the determination of the Board of Canvassers of Hunterdon County, New Jersey, relative to an election held in the County of Hunterdon on November 2, 2021 for the election of the following mentioned offices in the City of Lambertville:

One (1) Three-year term for Mayor, that said Board does determine that, Andrew Nowick was duly elected to serve as Mayor of the City Council for a term expiring 12/31/2024.

OATH OF OFFICE

Andrew J. Nowick was sworn into office as Mayor by Mary Melfi, County Clerk, County of Hunterdon.

ELECTION OF COUNCIL PRESIDENT

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Nominations from the Floor: Mayor Nowick asked for nominations for the position of Council President. Councilman Sanders nominated Julia Taylor to serve as Council President for the 2022 calendar year.

Mayor Nowick asked for any further nominations. There being no further nominations from the floor, Mayor Nowick asked for a motion to confirm the nomination of Julia Taylor to serve as Council President for the 2022 Calendar Year. Councilman Stegman made the motion and Councilwoman Lambert seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

OATH OF OFFICE – COUNCIL PRESIDENT.

Cynthia Ege, the City Clerk administered the Oath of Office to Julia Taylor to serve as Council President for the 2022 calendar year.

COMMENTARY

Mayor Nowick welcomed the members of the public to the swearing in and he thanked Rabbi Diana, Reverend Dawn, Mayors Fahl, DeVecchio and Kelly for attending today's event. He acknowledged and welcomed Mr. Gibbons of Assemblywoman Jackson's office. Mayor Nowick said hello to all of his family in New England and Massachusetts, and Aunt Peggy and Aunt Jeanette who is turning 101 and participating via Zoom. He expressed his appreciation to the members of the public and staff who were present and said he was glad to be working with everyone. Mayor Nowick commented that he is looking forward to getting to a place where we can have good conversation, and always be able to listen and not attack. He spoke of Margaret Mead; an American cultural anthropologist and he retold the story of when she was asked by a student what she considered to be the first sign of civilization in a culture. The student expected Mead to talk about clay pots or grinding stones. But instead Mead said that the first sign of civilization in an ancient culture was a femur that had been broken and then healed. In the animal kingdom, if you break your leg, you die. You cannot run from danger and no animal survives a broken leg long enough for the bone to heal. A broken femur that has healed is evidence that someone has taken time to stay with the one who fell, has bound up the wound, has carried the person to safety and has tended the person through recovery. Helping someone else through difficulty is where civilization starts and we are at our best when we serve others. He spoke about our history, Mayor Lilly, and the time he has spent at the Closson Farm. He said when he stands in the front room of the Holcombe House he is enveloped in the goodness of Lambertville. He said he loves Lambertville in the same way he loves the Holcombe House; he is a fan of the architecture of the river, the Eagles, and it will help to guide his days serving as the Mayor of Lambertville. Lambertville has a lot of broken bones, with the damage from Hurricane IDA, the political division, we really need to do our best to listen, to heal and to guide and be there for people.

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Council President Taylor thanked the members of the governing body for their vote. She reaffirmed her commitment for service. She said she is here because of service not because of politics. Council President Taylor commented that there are a lot of spreadsheets and task mastering needed to get the work done to solve those broken femurs. She plans to take advantage of the kind thoughts and offers to help from the members of the public. We have big challenges ahead and I know we can do it and do it well.

Councilman Sanders addressed the members of the public present and he said this year I will be serving in my 15th consecutive year as a councilperson. I am honored to have been elected 5 times. I appreciate the opportunity to serve the citizens of the City of Lambertville. I want to point to three significant achievements over the past year of which I'm particularly proud. **First**, the City and its residents were part of a movement to oppose the PennEast Pipeline. We were one of the first cities to pass a resolution opposing the pipeline back in 2014; we formed a committee to focus and coordinate efforts of the city and its residents to oppose the pipeline; we met with our local water company, the DEP, other stakeholders; we marched in Trenton, Lambertville and elsewhere; we held community meetings in this building; we intervened in the FERC docket and submitted testimony; we even had a podcast with Sue Begent, one of our members, acting as MC and interviewing prominent voices speaking about the dangers and threats of the pipeline to our community. Our voices, and a chorus of voices up and down the proposed path, ultimately succeeded as the owners of the proposed pipeline gave up their efforts. It was a reminder that working together, as a community, we can help shape our future. **Second**, we passed a resolution banning pay-to-play as a way to ensure greater confidence in the City's decision-making. The ordinance prohibits the awarding of public contracts to certain contributors. **Third**, this year we passed a resolution to allow retail cannabis businesses in town. We organized a process to receive input from the community, many of whom had significant expertise. We allowed for written input, we held educational forums, both in person and virtually, and solicited input. The end result was that we were in the minority of communities that acted swiftly to open up our community to cannabis businesses. It's too early to claim success with our outcome, but the process was a success. We stand ready to consider applicants with a web page with a picture showing we are open for business. Included in our new ordinance is a fee associated with the sales of cannabis, that could be a key to alleviating some of our financial challenges.

Success is easier when the path is clear for a community. But we will not always have that luxury as we did with these three issues. The COVID pandemic, tropical storm IDA, and the cadence of our debt obligations will translate into three very difficult budget cycles for this City. We need to realize that there will be difficult decisions. Consensus will be more difficult, but we need to drive toward that with an open process that listens

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to our community members, while recognizing that we are not likely going to please everyone with every decision.

Lastly, I think we need to recognize that members of our community are hurting. Many lost homes or had them largely destroyed. COVID has devastated families. We need to keep those less well off in our minds as we search for ways to provide assistance and comfort.

I look forward to working with our new Mayor, and promise to give him my best counsel. I'll let him know when I think he's right, and I'll let him know when I disagree.

Again, thank you to the community for your support, your engagement, and your voluntarism.

Councilwoman Lambert welcomed Mayor Nowick to the council, if for no other reason than she is no longer the Council rookie! She said she feels so privileged to serve Lambertville, and it is an honor to be sitting here, helping to craft decisions in the best interest of our community. She said she couldn't ask for a better group. She has worked with three out of the four, we have had several conversations, she has no doubt this will be a productive, and well-functioning council. She informed Mayor Nowick that he has her commitment. She said she may not always agree with you but we will do it with civility. The compromise that works as a result is often better and that is at the heart of our government, that form of collaboration, you feel so much more partnered with the people you are serving with. She congratulated Mayor Nowick and Council President Taylor on their election.

Councilman Stegman congratulated Council President Taylor and he said he is glad you are committed to step forward and steer this ship. To Councilman Sanders and Councilwoman Lambert, he said it's always a pleasure to work with both of you. He welcomed Mayor Nowick, said he was thinking about the commitment of many, and said the five of us can't do it alone and I am so glad you called out the volunteers. It's one thing to see their names and another to acknowledge all of their hard work. He said he came to council when he was fifty, I don't feel different about this city than I did then. It's very welcoming to hear from people with different ideas. You grow your bandwidth about how you feel based on the residents of the city. He said he looks forward to working with you and thank you for the great calls we had so far and let's get the work done.

APPOINTMENTS TO BOARDS AND COMMISSIONS.

Mayor Nowick made the following nominations to serve on various boards and commissions:

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Cable Television Advisory Board: Stephanie Brand to an unexpired term; David K. Burd, to a term expiring 12-31-2024; Shaun Ellis, to a term expiring 12-31-2024

Celebrations Committee – term ending 12/31/2022: Leah Guy and Hallie Gardner

Environmental Commission: Kelly Kappler, to a term ending 12/31/2024; Lyndsay Hansche, to a term ending 12/31/2024; Andy Rdeskinski, to an unexpired term ending 12/31/2023; Kate Millsaps (Planning Board rep) to a term ending 12/31/2024

Historic Preservation: Michele Glassburg to an unexpired term ending 12/31/2023; Debbie Kelly, to an unexpired term ending 12/31/2023; Alternate II position: Evan Lide, to a term expiring 12/31/2023

Human Rights Council: Library Representative: Ricardo Zapata; Bruce Harris, to a term ending 12/31/2023; Trina Bardusco, to a term ending 12/31/2023

Lambertville Free Public Library Board: Kate Winslow, to an unexpired term ending 12/31/2025; Stephanie Volmer, to a term expiring 12/31/2024

Office of Emergency Management: Lt. Robert Brown – Coordinator, Andrew Nowick – Mayor, Cynthia Ege – City Clerk, Michael Humphrey – Deputy Clerk, Michael Barlow – Chief, LFD, Wanda Quinones – SHRS, Jane Wesby – Greater Lambertville Chamber of Commerce, Bambi Kuhl – Director of Public Assistance, Thomas Horn – Executive Director, LMUA, Scott Elliott – HRC, Kenneth Rogers, Construction Official, John Miller, Flood Expert, Jason Strauss, Chief, LNHA&RS and James Walters, Suez

LMUA: Paul Rotondi to a term ending 02/01/2027; Alternate II: Holly Havens, to a term ending 02/01/2027

Parks and Recreation: Mary Anne Borge to serve as Chairperson, to a term expiring 12/31/2024; Missy Lide to an unexpired term expiring 12/31/2023; Scott Conner to a term expiring 12/31/2024; Alternate II: James Troutman to a term expiring 12/31/2023

Planning Board: Andrew Nowick to a term ending 12/31/2024; Paul Rotondi to a term ending 12/31/2022; Steven Stegman to a term ending 12/31/2022; Class IV: Matt Blake, to a term ending 12/31/2024; Class IV: Stephanie Moss, to a term ending 12/31/2023; Class IV/EC: Kate Millsaps, to a term ending 12/31/2024; Class IV, Alternate I, Robert Jordan, to a term ending 12/31/2023

Shade Tree Commission: Rich Mowry to a term expiring 12/31/2026; Tom Ogren to a term expiring 12/31/2026

Zoning Board of Adjustment: Pasquale Pittore, to a term expiring 12/31/2024; Christine Cascio Peluso, to a term expiring 12/31/2024; Paul Bernstein, to an unexpired term expiring 12/31/2023; Alternate I: Brian Kelly to an unexpired term ending 12/31/2022; Alternate II: William Neeley to a term expiring 12/31/2023

City Historian – Lou Toboz

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Division of Senior Services – Mary Izano

Mayor Nowick asked for a motion to confirm the nominations. Councilman Sanders made the motion and Councilwoman Lambert seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

PROCLAMATIONS

Honoring Retiring Board Members: Mayor Nowick asked for a motion to approve the Proclamation honoring those who have served on various boards and commissions.

Environmental Commission: David Livingston; Historic Preservation: Debbie Closson; Human Rights Council: Matt Larkin and David Gardiner; Lambertville Free Public Library: Paul Hamilton; Planning Board: Wardell Sanders, Sarah Gold and Zach Anglin; Parks and Recreation Commission: Megan Hunter Ruf; Zoning Board of Adjustment: Deb Vari and Elizabeth Rice; Citizens Against the PennEast Pipeline: Wardell Sanders, Kelly Kappler, Gina Fischetti, Shirah Gray, Jeffrey Tittel, Kimberly Nagy, Sue Begent

Councilwoman Lambert made the motion to approve the proclamation honoring those retiring from service. Councilman Stegman seconded the motion an affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Honoring Julia Fahl: Mayor Nowick asked Julia Fahl to join him at the dais.

Proclamation

WHEREAS, Julia Fahl was elected to serve as Mayor on November 2, 2018 for a three year term expiring on December 31, 2021; and

Whereas, Mayor Fahl was the second woman to be elected mayor in Lambertville since 1849; and

WHEREAS, Mayor Fahl is married to Kari Osmond and together they reside on Elm Street in the beautiful city of Lambertville; and

WHEREAS, Mayor Fahl’s many accomplishments during her term include: focusing on the city’s debt issues; adopting an ordinance to include a Business Administrator; increased the meeting schedule to include a work session and a voting session; implemented a process for all department heads to defend their budgets and educated the public in the municipal process; led the traffic calming project on Rte. 29; increased the amount of volunteers; improved communication with the weekly Lambertville Matters; held the first Community Development Fair; devised a Community Advisory Team whose focus was on the Police Site Redevelopment and Affordable Housing; oversaw the acquisition of the Closson Property, an 8 acre farm dating back to the early 1700s; and

WHEREAS, during Mayor Fahl’s term, the COVID19 Pandemic hit the United States causing a shutdown of public spaces; forcing the City to meet virtually using the Zoom Meeting Platform; increasing emergency services; decreasing various forms of revenue; and changing the way we all conduct business; and

WHEREAS, Tropical Storm Ida, aka Hurricane Ida, hit the City on August 31, 2021 damaging public and private properties causing over seven million dollars in damages to the city’s infrastructure and damaging the city in ways that have never been experienced in our lifetime.

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WHEREAS, throughout her term, we have witnessed her strength, resiliency, and compassion, and have greatly benefitted from her knowledge and legislative contacts.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that Julia Fahl is hereby congratulated on a job very well done.

BE IT FURTHER RESOLVED that she is wished much success in all of her future endeavors.

BE IT FURTHER RESOLVED that January 8, 2022 is hereby proclaimed Julia Fahl day in the city.

ADOPTED: January 4, 2022

Mayor Fahl thanked Mayor Nowick and the full council for their service to the city. She said it was one of the greatest joys of her life. She said she knows she is leaving the city in good hands and in better condition than we found it. She thanked Council President Taylor who pushed her to be a better mayor. She acknowledged the staff of the city and the volunteers who are the heart that keeps the city running.

Mayor Nowick also acknowledged former Mayor David DelVecchio. He said throughout the campaign we didn't have much contact, but after the election we met several times. He said he appreciated the advice he offered and he was very grateful for how he conducted his campaign. He said he treasures his wisdom and experience. Glad we have a good relationship.

Mayor Nowick asked for a motion to adopt the proclamation honoring Julia Fahl for her years of service to the City. Council President Taylor made a motion to adopt the proclamation. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

RESOLUTIONS

Consent Agenda: *The following resolutions on a consent agenda are considered routine and shall be enacted by one motion. Should any member of City Council seek separate discussion of any item, that item shall be removed and discussed separately.*

Mayor Nowick asked for a motion to approve the resolutions listed on the consent agenda, numbers 01-2022 through 29-2021.

Resolution Number 01-2022: A Resolution Adopting a Temporary Budget for the City of Lambertville for 2022

RESOLUTION NUMBER 01-2022
RESOLUTION ADOPTING A TEMPORARY BUDGET
FOR THE CITY OF LAMBERTVILLE
TEMPORARY BUDGET APPROPRIATION FOR 2022

WHEREAS, Section 40A:4-19 of the Revised Statutes of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption the 2022 Budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

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WHEREAS, N.J.S. 40A:4-19 provides for the total of appropriations so made shall not exceed 26.25% of total appropriations of the preceding budget year (2021); and

WHEREAS, the date of this Resolution is within the first thirty days of January 2022; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Lambertville, County of Hunterdon, that the below schedule of Temporary Budget Appropriations for 2022 is hereby adopted as the Temporary Current Budget of the City of Lambertville for 2022 and that a certified copy of this Resolution be transmitted to the Finance Office for their records.

<u>ACCOUNT</u>	<u>2021 BUDGET</u>	<u>2022 TEMPORARY BUDGET</u>
CURRENT FUND	\$ -	\$ -
GENERAL GOVERNMENT FUNCTIONS	\$ -	\$ -
GENERAL ADMINISTRATION	\$ -	\$ -
GENERAL ADMINISTRATION OE	\$ 136,825.00	\$ 35,916.56
MAYOR & CITY COUNCIL	\$ -	\$ -
MAYOR & CITY COUNCIL SW	\$ 14,500.00	\$ 3,806.25
MAYOR & COUNCIL OE	\$ 9,310.74	\$ 2,444.07
MUNICIPAL CLERK	\$ -	\$ -
MUNICIPAL CLERK S&W	\$ 133,899.04	\$ 35,148.50
MUNICIPAL CLERK OE	\$ 31,488.02	\$ 8,265.61
FINANCE	\$ -	\$ -
FINANCIAL ADMINISTRATION S&W	\$ 78,376.80	\$ 20,573.91
FINANCIAL ADMINISTRATION OE	\$ 13,550.00	\$ 3,556.88
AUDIT SERVICES	\$ -	\$ -
AUDIT SERVICES - OE	\$ 42,240.00	\$ 11,088.00
TAX COLLECTOR	\$ -	\$ -
TAX COLLECTOR S&W	\$ 19,783.48	\$ 5,193.16
TAX COLLECTOR OE	\$ 10,450.00	\$ 2,743.13
TAX Liquidation TTL & Forclosure Prop	\$ 500.00	\$ 131.25
TAX ASSESSOR	\$ -	\$ -
TAX ASSESSOR S&W	\$ 35,124.59	\$ 9,220.20
TAX ASSESSOR OE	\$ 7,225.00	\$ 1,896.56
LEGAL SERVICES	\$ -	\$ -
LEGAL SERVICES - OE	\$ 96,000.00	\$ 25,200.00
LAND USE ADMINISTRATION	\$ -	\$ -
PLANNING BOARD	\$ -	\$ -
PLANNING BOARD S&W	\$ 7,957.44	\$ 2,088.83
PLANNING BOARD OE	\$ 1,885.00	\$ 494.81

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ZONING BOARD OF ADJUSTMENT	\$	-	\$	-
ZONING BOARD OF ADJUSTMENT S&W	\$	11,433.55	\$	3,001.31
ZONING S&W - FRENCHTOWN	\$	3,180.67	\$	834.93
ZONING BOARD OF ADJUSTMENT OE	\$	1,605.00	\$	421.31
CODE ENFORCEMENT & ADMINISTRATION	\$	-	\$	-
UNIFORM CONSTRUCTION CODE S&W	\$	109,156.86	\$	28,653.68
UNIFORM CONSTRUCTION FRENCHTOWN S&W	\$	79,602.84	\$	20,895.75
UNIFORM CONSTRUCTION CODE - OE	\$	7,100.00	\$	1,863.75
INSPECTION & CODE ENFORCEMENT OE	\$	11,000.00	\$	2,887.50
FRENCHTOWN - OE	\$	14,115.00		
FIRE INSPECTION	\$	-	\$	-
FIRE INSPECTION OFFICIAL S&W	\$	24,628.25	\$	6,464.92
FIRE INSPECTION OE	\$	5,610.00	\$	1,472.63
INSURANCE	\$	-	\$	-
LIABILITY INSURANCE/SURETY BONDS	\$	124,435.00	\$	32,664.19
WORKERS COMPENSATION INSURANCE	\$	63,486.00	\$	16,665.08
GROUP HEALTH INSURANCE	\$	526,775.65	\$	138,278.61
GROUP INSURANCE Waivers	\$	7,882.00	\$	2,069.03
PUBLIC SAFETY FUNCTIONS	\$	-	\$	-
POLICE	\$	-	\$	-
POLICE S&W	\$	992,868.66	\$	260,628.02
POLICE OE	\$	39,400.00	\$	10,342.50
EMERGENCY MANAGEMENT SERVICES	\$	-	\$	-
EMERGENCY MANAGEMENT OE	\$	200.00	\$	52.50
SUPPLEMENTAL FIRE DISTRICT PAYEMENT	\$	-	\$	-
SUPPLEMENTAL FIRE DISTRICT PAYMENT	\$	1,249.00	\$	327.86
MUNICIPAL PROSECUTOR	\$	-	\$	-
MUNCIPAL PROSECUTOR - OE	\$	22,500.00	\$	5,906.25
PUBLIC WORKS FUNCTIONS	\$	-	\$	-
PUBLIC WORKS	\$	-	\$	-
PUBLIC WORKS S&W	\$	135,615.60	\$	35,599.10
PUBLIC WORKS OE	\$	30,220.00	\$	7,932.75
SOLID WASTE COLLECTION	\$	-	\$	-
SOLID WASTE COLLECTION S&W	\$	139,041.76	\$	36,498.46
SOLID WASTE COLLECTION OE	\$	211,470.00	\$	55,510.88
BUILDINGS & GROUNDS	\$	-	\$	-
BUILDINGS & GROUNDS OE	\$	34,600.00	\$	9,082.50
HEALTH & HUMAN SERVICES FUNCTIONS	\$	-	\$	-

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DOG REGULATION OE	\$	11,600.00	\$	3,045.00
ADMINISTRATION PUBLIC ASSISTANCE	\$	-	\$	-
ADMINISTRATION OF PUBLIC ASSISTANCE S&W	\$	17,031.66	\$	4,470.81
ADMINISTRATION OF PUBLIC ASSISTANCE OE	\$	1,020.00	\$	267.75
HISTORICAL PRESERVATION	\$	-	\$	-
HISTORIC PRESERVATION S&W	\$	1,194.84	\$	313.65
HISTORIC PRESERVATION OE	\$	650.00	\$	170.63
CONTRIB TO LAMBERTVILLE SR CIT CENTER OE	\$	500.00	\$	131.25
EDUCATION FUNCTIONS	\$	-	\$	-
MAINTENANCE OF FREE PUBLIC LIBRARY	\$	272,974.05	\$	71,655.69
OTHER COMMON OPERATING FUNCTIONS	\$	-	\$	-
ACCUMULATED LEAVE COMPENSATION S&W	\$	500.00		
CELEBRATION OF PUBLIC EVENTS OE	\$	4,000.00	\$	1,050.00
COVID-19 EXPENSES	\$	1,111.98		
UTILITY EXPENSES & BULK PURCHASES	\$	95,700.00	\$	25,121.25
STREET LIGHTING	\$	37,300.00	\$	9,791.25
STATUTORY EXPENDITURES	\$	-		
PERS CONTRIBUTION	\$	136,951.00		
SOCIAL SECURITY	\$	178,396.61	\$	46,829.11
PFRS CONTRIBUTION	\$	228,920.00		
FEDERAL & STATE GRANTS	\$	-	\$	-
BUDGETED GRANTS	\$	22,597.11		
CHAPTER 159s	\$	-	\$	-
MUNICIPAL/COUNTY COURT	\$	-	\$	-
MUNICIPAL COURT	\$	-	\$	-
MUNICIPAL COURT S&W	\$	84,073.21	\$	22,069.22
MUNICIPAL COURT OE	\$	9,600.00	\$	2,520.00
PUBLIC DEFENDER S&W	\$	4,100.00	\$	1,076.25
CAPITAL IMPROVEMENTS	\$	-	\$	-
CAPITAL IMPROVEMENT FUND	\$	24,950.00		
MUNICIPAL DEBT SERVICE	\$	-		
PAYMENT OF BOND PRINCIPAL	\$	1,030,000.00	\$	1,070,000.00
PAYMENT OF BOND ANTICIPATION NOTES	\$	5,200.00	\$	70,000.00
INTEREST ON BONDS	\$	352,112.50	\$	309,350.00
INTEREST ON NOTES	\$	38,000.00	\$	19,500.00
LOAN REPAYMENTS (PRINCIPLE & INTEREST)	\$	17,886.00	\$	17,886.00

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RESERVE FOR UNCOLLECTED TAXES	\$	-	\$	-
RESERVE FOR UNCOLLECTED TAXES	\$	239,000.00		
TOTAL	\$	6,051,659.91	\$	2,521,069.09

ADOPTED: January 4, 2022

Resolution Number 02-2022: Designating Official Newspapers

BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that pursuant to N.J.S.A. 40:53-1 et seq. that “*The Times*” be designated as the Official Newspaper; and

BE IT FURTHER RESOLVED that official notices may also be published in “*Hunterdon County Democrat*” to meet time requirements.

Resolution Number 03-2022: Designating City Council Meeting Schedule for 2022

**RESOLUTION NUMBER 03-2022
“DESIGNATING MEETING SCHEDULE”**

BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4 6 et seq., that the following is the regular meeting scheduled for 202:

WORK SESSIONS:

Tuesday, January 4, 2022

Tuesday, February 1, 2022

Tuesday, March 1, 2022

Tuesday, April 5, 2022

Tuesday, May 3, 2022

Thursday, June 2, 2022

Tuesday, July 5, 2022

Tuesday, August 2, 2022

Thursday, September 1, 2022

Thursday, October 6, 2022

Thursday, November 1, 2022

Thursday, December 1, 2022

COUNCIL MEETINGS:

Thursday, January 20, 2022

Thursday, February 17, 2022

Thursday, March 17, 2022

Thursday, April 21, 2022

Thursday, May 19, 2022

Thursday, June 16, 2022

Thursday, July 21, 2022

Thursday, August 18, 2022

Thursday, September 15, 2022

Thursday, October 20, 2022

Thursday, November 17, 2022

Thursday, December 15, 2022

BE IT FURTHER RESOLVED that all meetings will be held virtually using the Zoom Meeting Platform at 7:00 pm prevailing time unless announced otherwise; and

BE IT FURTHER RESOLVED that notice of this schedule shall be published in the January 12, 2022 issue of The Times.

ADOPTED: January 4, 2022

Resolution Number 04-2022: A Resolution Adopting A Cash Management Plan, Appointing Banks, Awarded through the Fair and Open Process

Resolution Number 04-2022

A Resolution to Adopt a Cash Management Plan for the City of Lambertville

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the following requirements be a part of the **2022 Cash Management Plan**, and be adhered to:

I. Cash Management and Investment Objectives

Preservation of capital; adequate safekeeping of assets; maintenance of liquidity to meet operating needs; diversification of the City's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

The following banks are hereby designated as legal depositories for all municipal funds:

Bank of Princeton

Bank of America

Northfield Bank

PNC

Wells Fargo Bank

Prior to opening an account, each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;

This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

III. Cash Management

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All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the City of Lambertville, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;

The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio; Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer or the Treasurer; Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America; government money market mutual funds; any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors; bonds or other obligations of the local unit, or school districts of which the local unit is a part; any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; Local Government investment pools; New Jersey State Cash Management Fund; Repurchase agreements of fully collateralized securities.

V. Authority for Investment Management

The Chief Financial Officer / Treasurer, and/or Deputy Treasurer is authorized and directed to make investments on behalf of the City of Lambertville with the consent of the Mayor. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

VI. Safekeeping

Securities purchased on behalf of the City of Lambertville shall be delivered electronically or physically to the City's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the City.

VII. Procedures for Disbursement of Funds

Payments shall be prepared by the Deputy Treasurer as authorized by the Chief Financial Officer/ Treasurer and submitted to Mayor and Council for their approval;

No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer or Deputy Treasurer prior to approval of the governing body, except for: Debt Service payments; Investments; Payroll turnovers to agency accounts; Tax payments to Hunterdon County, the South Hunterdon Regional School District, Board of Fire Commission, District 1 shall be made in accordance with schedules provided by each taxing district; the annual disbursement of the Petty Cash Check to the City Clerk and Police Department and permit fees for special projects;

Checks approved for payment shall be signed by any of the following; 1) Mayor, 2) City Clerk, 3) Police Director and 4) Council President and must contain three signatures:

Chief Financial Officer's Current Fund

Trust Other Fund

General Capital Fund

Animal Control Fund

Lilly Mansion Account

Brewery Loan Repayment Account

Urban Development Action Grant Account

Community Development Block Grant

Escrow Accounts for ZBOA, PB and Developers

Regional Contribution Agreement Accounts with the following:

Township of Delaware

Township of Franklin

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SUI Reserve Fund
COAH Residual Interest Account
Developers Escrow Account
COAH Trust

FSA Medical Account
Municipal Open Space
Tax Title Lien Account

Checks paid from the following accounts must contain two signatures:

Payroll Fund

Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer / Treasurer or by the City Clerk as authorized by the Mayor.

VIII. Reporting

The Chief Financial Officer / Treasurer and/or Deputy Treasurer shall report to the Governing Body all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

The Chief Financial Officer / Treasurer and/or Deputy Treasurer shall also report to the Governing Body the available cash in each fund and/or bank account.

Audit

This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted at the reorganization meeting of the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, held on the 5th day of January 2022.

ADOPTED: January 4, 2022

Resolution Number 05-2022: A Resolution to appoint Susan Bacorn as Certifying Officer and Christopher Battaglia as Supervisor for PERS/PFRS

RESOLUTION NUMBER 05-2022

“Appointing Christopher Battaglia as Supervisor and Susan Bacorn as Certifying Officer for PERS/PFRS”

WHEREAS, there is a requirement from the State of New Jersey Division of Pension and Benefits to designate a Certifying Officer for PERS/PFRS.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Lambertville that Susan Bacorn is hereby appointed as the Certifying Officer and Christopher Battaglia is hereby appointed as the Supervisor for PERS/PFRS with a term expiration of December 31, 2022.

ADOPTED: January 4, 2022

Resolution Number 06-2022: Authorizing Signatures on City Bank Accounts

RESOLUTION NUMBER 06-2022

“Authorizing Signatures on City Bank Accounts”

WHEREAS, on January 4, 2022 the governing body of the City of Lambertville met to hold the annual reorganization; and

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WHEREAS, they designated the following employees as signers on City Bank Accounts.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that through 2022 checks drawn or withdrawals from these accounts be signed as follows:

City Clerk's Account and Petty Cash Account:

Cynthia Ege, City Clerk, or Michael Humphrey, Deputy Clerk, and

Police Petty Cash Account:

Robert Brown, Lieutenant, Anthony Memolo, and

Municipal Court General Account and Bail Account:

Patricia Wozniak, Municipal Court Administrator

Construction Official Account:

Kenneth Rogers, Construction Code Official, or Cynthia Ege, City Clerk

Bureau of Fire Safety Account:

Susan Schlesinger, Fire Prevention Official, or Cynthia Ege, City Clerk

PATF II Account:

Helen T. Kuhl, Director of Public Assistance, or Cynthia Ege, City Clerk

BE IT FURTHER RESOLVED that the accounts listed below by signed by three of the following officials, requiring a minimum of one elected official's signature:

Andrew Nowick, Mayor
Julia Taylor, Council President
Cynthia Ege, City Clerk
Robert Brown, Lieutenant

Chief Financial Officer's Current Fund
Trust Other Fund
General Capital Fund
Animal Control Fund
Lilly Mansion Account
Brewery Loan Repayment Account
Urban Development Action Grant Account
Community Development Block Grant
Regional Contribution Agreement Accounts with
the following:
Township of Delaware

Township of Franklin
SUI Reserve Fund
COAH Residual Interest Account
Developers Escrow Account
COAH Trust
FSA Medical Account
Municipal Open Space
Tax Title Lien Account
Miscellaneous Escrow Accounts (PB, ZBOA,
Developers)

BE IT FINALLY RESOLVED that the Payroll Account be signed by two of the following officials:

Andrew Nowick, Mayor
Julia Taylor, Council President
Cynthia Ege, City Clerk

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Robert Brown, Lieutenant

ADOPTED: January 4, 2022

Resolution Number 07-2022: Authorizing Tax Assessor to File Corrective Appeals

RESOLUTION NUMBER 07-2022

“RE-APPOINTING RICHARD CARMOSINO AS THE TAX ASSESSOR AND AUTHORIZING THE TAX ASSESSOR TO FILE CORRECTIVE APPEALS”

WHEREAS, the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby re-appoint Richard Carmosino as the Tax Assessor for the City of Lambertville, and

WHEREAS, the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, have been informed by the Tax Assessor that from time-to-time errors are made in computing the tax assessment covering certain property located within the City of Lambertville; and

WHEREAS, the Tax Assessor has requested that the Governing Body authorize him to file corrections of such errors with the Hunterdon County Board of Taxation; and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the Tax Assessor of the City of Lambertville be and is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation concerning those properties wherein errors have been made, to represent the City of Lambertville in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the City of Lambertville which he feels are proper and in the best interests of the City of Lambertville; and

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessments to the individuals involved.

ADOPTED: January 4, 2022

Resolution Number 08-2022: Appointing a Municipal Housing Liaison for the City of Lambertville

RESOLUTION 08-2022

“Resolution Appointing a Municipal Housing Liaison for the City of Lambertville”

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., all municipalities with substantive certification from COAH, and those that are actively seeking substantive certification are required to appoint a Municipal Housing Liaison for the administration of Lambertville’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the March 10, 2015 N.J. Supreme Court issued a ruling that transferred responsibility to review and approve housing elements and fair share plans from COAH to designated Mt. Laurel trial judges; and

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WHEREAS, a municipality may no longer wait for COAH to adopt third round rules before preparing new third round housing plans and municipalities must now apply to the Court, instead of COAH, if they wish to be protected from exclusionary zoning lawsuits; and

WHEREAS, the City of Lambertville is actively seeking a Judgment of Repose from the Mt. Laurel trial judge, the court-equivalent of COAH's substantive certification, for the Third Round; and

WHEREAS, Lambertville amended its ordinances to provide for the appointment of a Municipal Housing Liaison to administer Lambertville's affordable housing program on May 7, 2003; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the City of Lambertville in the County of Hunterdon and the State of New Jersey that Helen T. Kuhl, the Public Assistance Director and Triad Associates, are hereby appointed by the Governing Body of Lambertville as the Municipal Housing Liaison or their appointee for the administration of the affordable housing program.

ADOPTED: January 4, 2022

Resolution Number 9-2022: *Payment of Taxes*

RESOLUTION NUMBER 09-2022

"Payment of Taxes"

BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that

- taxes shall be collected quarterly on February 1, 2022; May 1, 2022; August 1, 2022 and November 1, 2022 and that interest will be charged at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of actual payment; and

BE IT FURTHER RESOLVED that there will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date; and

BE IT FURTHER RESOLVED that, pursuant to statute, if a tax delinquency is over \$10,000.00 at the end of the year, an additional flat penalty of 6% per annum shall be imposed for taxes plus other municipal charges; and

BE IT FINALLY RESOLVED that this Resolution shall be published in the January 11, 2022 issue of The Times.

ADOPTED: January 4, 2022

Resolution Number 10-2022: *Resolution appointing Susan Bacorn and Michael Humphrey as the Public Agency Compliance Officer for the City of Lambertville*

RESOLUTION NUMBER 10-2022

"Appointing Susan Bacorn as Public Agency Compliance Officer and Michael Humphrey as the Alternate for the City of Lambertville"

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NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Lambertville hereby appoints Susan Bacorn as the Public Agency Compliance Officer and Michael Humphrey as the Alternate effective January 1, 2022.

ADOPTED: January 4, 2022

Resolution Number 11-2022: A Resolution Authorizing Petty Cash Accounts for the Police Department and the Clerk's Office

RESOLUTION 11-2022
Authorizing the Petty Cash Funds

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any County or municipality by application and resolution, and,

WHEREAS, it is the desire of the *City of Lambertville*, County of Hunterdon to establish such a fund for the following departments:

City Clerk's Office, custodian for this fund is Cynthia Ege in the amount of \$500
Police Department, custodian for this fund is Robert Brown, Lt. in the amount of \$200,
and

WHEREAS, such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED that the Governing Body hereby re-authorizes such action and that these accounts were previously approved by the Director of the Division of Local Government Services.

BE IT FURTHER RESOLVED that the Deputy Treasurer is hereby authorized to issue Petty Cash checks to the City Clerk and Police Department prior to the regularly scheduled session of the Governing Body.

ADOPTED: January 4, 2022

Resolution Number 12-2022: A Resolution Authorizing Change Funds for the Clerk's Office and the Court

RESOLUTION 12-2022
Authorizing the Change Funds

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Change Fund in any county of municipality by application and resolution, and,

WHEREAS, it is the desire of the *City of Lambertville*, County of Hunterdon to establish such a fund for the following departments:

Court, Patricia Wozniak, in the amount of \$50

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Clerk's Office, Cynthia Ege, in the amount of \$100

WHEREAS, such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED that the governing body hereby re-authorizes such action and that these accounts do not require approval from the Director of the Division of Local Government Services.

ADOPTED: January 4, 2022

Resolution Number 13-2022: A Resolution Appointing Lester Myers, the Public Works Director, as the Right to Know Coordinator/Officer, the Recycling Coordinator, and the SWAC Coordinator for the City of Lambertville

RESOLUTION NUMBER 13-2022

A Resolution Appointing Lester E. Myers, Jr. As the Right to Know Officer, Recycling Coordinator and the SWAC Coordinator for the City of Lambertville

NOW THEREFORE, BE IT RESOLVED, by the governing body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that Lester E. Myers, Jr. is hereby appointed as the Right to Know Officer, Recycling Coordinator and the SWAC Coordinator for the City of Lambertville for the 2022 calendar year.

ADOPTED: January 4, 2022

Resolution Number 14-2022: A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2022

RESOLUTION 14-2022

A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2022

WHEREAS, the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey have been informed by the Tax Collector that from time to time there are property tax credits or delinquencies on certain properties located within the City of Lambertville, and

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1 a resolution may be adopted by the Governing Body of a municipality authorizing a municipal employee to process without further action on the part of the governing body the cancellation of any property tax credit or delinquency of less than \$10,

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the Tax Collector be authorized to cancel any property tax credit or delinquency of less than \$10 without further action on the part of the Mayor and City for the Calendar Year ending December 31, 2022 and that such action be noted in the Tax Duplicate for the City of Lambertville.

ADOPTED: January 4, 2022

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Resolution Number 15-2022: A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia L. Ege and Michael Humphrey for the Clerk's Office and the Governing Body, Crystal Lawton for Construction, Planning, Zoning and Fire; and Lt. Robert Brown for the Police Department

RESOLUTION 15-2022

A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia Ege and Michael Humphrey for the Clerks' Office and All Matters Related to the Governing Body; Crystal Lawton for the Construction Office, Planning and Zoning Matters and Robert Brown for the Police Department.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the following people are hereby appointed as Custodian of Records for the City of Lambertville:

Cynthia L. Ege, City Clerk, and all matters related to the Governing Body;
Michael Humphrey, Deputy Clerk as an alternate for all matters related to the Governing Body.
Crystal Lawton, TACO, all matters related to Construction, Planning & Zoning Boards of Adjustment;
Lt. Robert Brown, Officer in Charge and Kelly Kascik, Administrative Secretary for the Police Department

ADOPTED: January 4, 2022

Resolution Number 16-2022: A Resolution to Adopt the Policy and Procedure Requiring the Tax Assessor to File the Tax Rate Annually and the List of Tax Appeals Monthly with the Mayor.

RESOLUTION 16-2022

A Resolution to Adopt the Policy and Procedure Requiring the Tax Assessor to File the Tax Rate and the List of Tax Appeals with the Mayor Annually

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville that the Tax Assessor is hereby required to file the Tax Rate within ten days of notice from the County of Hunterdon and the List of Tax Appeals monthly with the Mayor.

ADOPTED: January 4, 2022

Resolution Number 17-2022 Authorizing Professional Service Contracts for City Attorneys.

RESOLUTION NUMBER 17-2022

Authorizing Professional Service Contracts for City Attorneys for the 2022 Calendar Year

WHEREAS, there exists a need for Attorneys to serve as City Attorney, Municipal Prosecutor, and Public Defender for the Municipal Court, to handle labor related matters, to handle bonds and other financial matters and to advise the City in land use issues; and

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WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on November 5, 2021 and received on December 3, 2021, providing sufficient time to give notice, and publicly opened on December 3, 2021 for City Attorney, Municipal Prosecutor, Labor Attorney, Bond Attorney, Public Defender, Planning and Zoning Board Attorney and Redevelopment Attorney; and

WHEREAS, sufficient funds are available in the 2022 Temporary Budget, adopted ordinances or grants, and will be made available in the 2022 Municipal Budget for the City of Lambertville for such services;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Nowick for a term beginning January 1, 2022 and ending December 31, 2022 for the following positions:

McManimon Scotland Baumann, LLC to serve as City Attorney at an annual rate not to exceed \$60,000.00 term January 1, 2022 through December 31, 2022;

McManimon Scotland Baumann, LLC to serve as Bond Attorney with a not to exceed \$500; term January 1, 2022 through December 31, 2022;

McManimon Scotland Bauman, LLC to serve as Redevelopment Attorney at an annual rate not to exceed \$7,740.00 term January 1, 2022 through December 31, 2022;

Hunt & Faherty, Philip J. Faherty, Jr., to serve as Municipal Court Prosecutor and Sean Faherty to serve as Assistant Prosecutor with a contract rate not to exceed \$25,000.00 plus cost of copies and postage term: January 1, 2022 through December 31, 2022;

James Moscagiuri to serve as Alternate Municipal Court Prosecutor with a contract rate not to exceed \$1,000.00, term: January 1, 2022 through December 31, 2022;

Malamut and Associates, Primo Cruz to serve as Labor Attorney with a contract rate not to exceed \$500.00, term: January 1, 2022 through December 31, 2022;

Stanley Troy, Esq., Attorney, to serve as Public Defender for the Municipal Court, at a fee of \$300.00 per session, with a contract rate not to exceed \$3,600.00, term: January 1, 2022 through December 31, 2022;

Malamut and Associates, Evan Crook to represent the City of Lambertville in all matters related to land use and the Planning Board at an annual contract not to exceed \$1,000.00; term January 1, 2022 through December 31, 2022;

Stewart Palilonis, an attorney to represent the City of Lambertville in all matters related to Zoning Board Attorney and Alternate Planning Board Attorney with an hourly rate of \$180.00 per hour and a contract rate not to exceed \$500.00; term, January 1, 2022 through December 31, 2022;

Malamut and Associates, Kelly Grant to serve as COAH Attorney with an hourly rate of \$160 per hour and a contract rate not to exceed \$15,000.00, term: January 1, 2022 through December 31, 2022;

BE IT FURTHER RESOLVED that the not to exceed amount established is for general services only. Additional not to exceed amounts will be established on a per-project basis.

BE IT FURTHER RESOLVED that the Mayor and the City Clerk are hereby authorized and directed to finalize and sign an agreement for the 2022 calendar year.

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BE IT FURTHER RESOLVED that notice of these actions shall be printed in the January 11, 2022 issue of The Times, N.J.A.C. 5:34-9.5 (d).

ADOPTED: January 4, 2022

Resolution Number 18-2022: Authorizing Professional Service Contract for Municipal Auditor for the 2022 Calendar Year, 2021 Audit and Financial Advisor for the 2022 Calendar Year

RESOLUTION NUMBER 18-2022

“Authorizing Professional Service Contracts for Municipal Auditor and Financial Advisor for the 2022 Calendar Year”

WHEREAS, there exists a need for a Certified Public Accountant to serve as City Auditor; and

WHEREAS, the contract is being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on November 5, 2021 and received on date, providing sufficient time to give notice, and publicly opened on December 3, 2021 for Municipal Auditor; and

WHEREAS, sufficient funds are available in the 2022 Temporary Budget, adopted ordinances or grants, and will be made available in the 2022 Municipal Budget for the City of Lambertville for such services;

NOW, THEREFORE, BE IT RESOLVED that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Nowick for the position of Auditor:

Warren Broudy and Digesh Patel of Mercadien, P.C., Certified Public Accountants, for the 2022 calendar year with a contract rate not to exceed \$42,240.00

Phoenix Advisors, LLC., to serve as Continuing Disclosure Agent and Independent Registered Municipal Advisor, at an annual rate not to exceed \$2,000.00.

BE IT FURTHER RESOLVED that the not to exceed amount established is for general services only. Additional not to exceed amounts will be established on a per-project basis.

BE IT FURTHER RESOLVED that the Mayor and/or the City Clerk are hereby authorized and directed to finalize and sign an agreement for the 2022 calendar year.

BE IT FURTHER RESOLVED that notice of these actions shall be printed in the January 11, 2022 issue of The Times, N.J.A.C. 5:34-9.5 (d).

ADOPTED: January 4, 2022

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RESOLUTION NUMBER 19-2022: A Resolution to Authorize the Professional Service Contracts for City Engineer, Planning and Zoning Board Engineer for the 2022 Calendar Year.

RESOLUTION NUMBER 19-2022

“Authorizing Professional Service Contracts for City Engineer and Special Projects Engineer”

WHEREAS there exists a need for Professional Engineers to serve as City Engineer and to advise on special projects; and

WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on November 5, 2021 and received on December 3, 2021, providing sufficient time to give notice, and publicly opened on December 3, 2021 for; and

WHEREAS sufficient funds are available in the 2022 Temporary Budget, adopted ordinances or grants, and will be made available in the 2022 Municipal Budget for the City of Lambertville for such services.

NOW, THEREFORE, BE IT RESOLVED that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Nowick:

Suburban Consulting Engineers, Inc., to serve as City Engineer, Alternate Planning Board Engineer, and Alternate Zoning Board Engineer with a contract rate not to exceed \$5,000.00 per year for an appointment beginning January 1, 2022 and ending June 30, 2022 for the following positions

Gilmore & Associates, Inc., to serve as Planning Board and Zoning Board Engineer and Special Projects Engineer with a contract rate not to exceed \$500.00 for an appointment beginning January 1, 2022 and ending December 31, 2022.

BE IT FURTHER RESOLVED that the not to exceed amount established is for general services only. Additional not to exceed amounts will be established on a per-project basis.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to finalize and sign an agreement for the 2020 calendar year.

BE IT FURTHER RESOLVED that notice of these actions shall be printed in the January 15, 2020 issue of The Times, N.J.A.C. 5:34-9.5 (d).

ADOPTED: January 4, 2022

Resolution Number 20-2022: Authorizing Professional Service Contracts for City Planner for the 2022 Calendar Year.

“Authorizing Professional Service Contracts for City Engineers and City Planner”

WHEREAS there exists a need for Professional Engineers to serve as City Engineer and to advise on special projects; and

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WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on November 5, 2021 and received on December 3, 2021, providing sufficient time to give notice, and publicly opened on December 3, 2021 for; and

WHEREAS sufficient funds are available in the 2022 Temporary Budget, adopted ordinances or grants, and will be made available in the 2022 Municipal Budget for the City of Lambertville for such services.

NOW, THEREFORE, BE IT RESOLVED that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Nowick for an appointment beginning January 1, 2022 and ending December 31, 2022 for the following positions:

Emily R. Goldman, P.P., AICP, Clarke Caton Hintz, PC as City Planner, including all COAH Matters and Planner for Planning and Zoning Board, Redevelopment with a total contract rate not to exceed \$15,000.00, excluding escrow, with a contract expiration date of 12/31/2022.

TOPOLOGY to serve as Alternate City Planner for all matters related to Planning and Zoning Board applications with a total contract rate not to exceed \$500.00, with a contract expiration date of 12/31/2022/

BE IT FURTHER RESOLVED that the not to exceed amount established is for general services only. Additional not to exceed amounts will be established on a per-project basis or charged to escrow accounts established by applicants to one of the boards and commissions.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to finalize and sign an agreement for the 2022 calendar year.

BE IT FURTHER RESOLVED that notice of these actions shall be printed in the January 15, 2022 issue of The Times, N.J.A.C. 5:34-9.5 (d).

ADOPTED: January 4, 2022

Resolution Number 21-2022: A Resolution Approving the Contract with CNS Cleaning Company, Inc., of Bensalem, PA for All Office Space in the Amount Not to Exceed \$22,568.00 for all regularly scheduled cleanings, expiring December 31, 2022.

RESOLUTION 21-2022

A Resolution to Authorize the Mayor to Sign the Cleaning Contract

NOW THEREFORE BE IT RESOLVED, that governing body of the City of Lambertville in the County of Hunterdon, State of New Jersey, do hereby authorize the Mayor and City Clerk to sign the contract with CNS Cleaning Company, Inc. for cleaning services for 6 consecutive months beginning January 1, 2022 and ending December 31, 2022 at an amount not to exceed \$434 per week, or \$22,568 annually for regularly scheduled cleanings.

ADOPTED: January 4, 2022

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Resolution Number 22-2022: Resolution Authorizing the Contract for the Risk Manager for 2022.

RESOLUTION 22-2022

A Resolution Appointing a Risk Management Consultant

WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals and qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on November 5, 2021 and received on December 3, 2021, providing sufficient time to give notice, and publicly opened on December 3, 2021 for Risk Management Consultant;

WHEREAS, the City of Lambertville, is a member of the Public Alliance Insurance Coverage Fund ("PAIC") following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the City of Lambertville hereby appoints CBIZ Insurance Services, Inc., dba CBIZ Borden Perlman, as its Risk Management Consultant in accordance with the Fund's Bylaws at a rate not to exceed 4% of the City's annual assessment, not to exceed \$10,000.

BE IT FURTHER RESOLVED that the Mayor and/or the City Clerk are hereby authorized and directed to finalize and sign an agreement for the 2022 calendar year.

BE IT FURTHER RESOLVED that notice of these actions shall be printed in the January 15, 2022 issue of The Times, N.J.A.C. 5:34-9.5 (d).

ADOPTED: January 4, 2022

Resolution Number 23-2022: A Resolution to Authorize the Contracts for Garbage/Solid Waste Disposal and Recycling Beginning January 1, 2022 and Ending December 31, 2022.

RESOLUTION 23-2022

A Resolution to Authorize the Contract for Garbage and Solid Waste Disposal and Third Can/Recycling of Food Waste Recycling with Waste Management of New Jersey, and Colgate Paper Stock Company for the Recycling Program

NOW THEREFORE BE IT RESOLVED, that Governing Body of the City of Lambertville in the County of Hunterdon, State of New Jersey, that the Mayor and/or the City Clerk are hereby authorized and directed to finalize and sign an agreement for the 2022 calendar year. for garbage/solid waste disposal and recycling with Waste Management of New Jersey as follows:

- County of Hunterdon Transfer Station, Contract for Garbage with payment to Waste Management of New Jersey

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○ One-year term beginning January 1, 2022 and ending December 31, 2022, for the garbage collection at an annual rate not to exceed \$123,000.00;

And

● Colgate Paper Stock Company for the recycling program for a one-year term beginning January 1, 2022 and ending December 31, 2022 at an annual rate not to exceed \$20,000.00

ADOPTED: January 4, 2022

Resolution Number 24-2022: A Resolution to Authorize the Shared Services Agreement with the LMUA for Manpower and Equipment for Snow Plowing and Other Related Emergencies, and for the Use of Fuel.

RESOLUTION NUMBER 24-2022

A Resolution to Authorize the Shared Services Agreement with the Lambertville Municipal Utilities Authority for Snow Removal Through the 2022/2022 Winter Season and for Gas and Diesel Fuel Usage

WHEREAS, the Lambertville Municipal Utilities Authority has been supplementing services to the City's public works department during storms, emergencies and times of need; and

WHEREAS, the Lambertville Municipal Utilities Authority agrees to provide equipment and employees to the City of Lambertville and the City agrees to cover or reimburse the Lambertville Municipal Utilities Authority for the cost of fuel to operate the equipment for the 2022/2022 winter season.

WHEREAS, the City of Lambertville Agrees to permit the Lambertville Municipal Utilities Authority to use gas and diesel fuel through the agreement with the County of Hunterdon.

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the shared services agreement with the Lambertville Municipal Utilities Authority for the 2022/2022 winter season is hereby authorized.

ADOPTED: January 4, 2022

Resolution Number 25-2022: A Resolution to Authorize the Mayor and City Clerk to Sign the Contract with St. Hubert's Animal Welfare for Animal Control Services in an Amount Not to Exceed \$11,568.00 for a 1 Year Term Ending 12/31/2022.

RESOLUTION NO: 25-2022

A Resolution to Authorize the Mayor and City Clerk to Sign the Contract with St. Hubert's Animal Welfare Center in an Amount Not to Exceed \$11,568.00 for a Term Ending 12/31/2022

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lambertville that the Mayor and City Clerk are hereby authorized to sign the contract with St. Hubert's Animal Welfare in the amount of \$11,568.00 to serve as Animal Control Officer for a term ending 12/31/2022.

ADOPTED: January 4, 2022

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RESOLUTION NUMBER 26-2022: *A Resolution to Appoint William Mennen to Serve as Municipal Court Judge for a Term Expiring 02/27/2025 at an Annual Rate of \$15,000.00.*

RESOLUTION NUMBER 26-2022

A Resolution Appointing William Mennen as the Municipal Court Judge for the City of Lambertville at an Annual Salary of \$15,000.00, Beginning 02-28-2022 and Ending 02/27/2025

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that William Mennen is hereby reappointed to serve as the Municipal Court Judge for a three-year term beginning February 28, 2022 and ending February 27, 2025, at an annual salary of \$15,000.00 for the 2022 term.

RESOLUTION NUMBER 27-2022: *A Resolution to Authorize the Contract with Morford Drulis LLC to Serve as Budget Consultant/Business Administrator for a Term Ending 12/31/2022 in an Amount not to Exceed \$25,000.00*

RESOLUTION NUMBER 27-2022

A Resolution to Authorize the Contract with Morford Drulis Associates to Serve As Budget Consultant/Business Administrator with a Not to Exceed Amount of \$25,000 for the 2022 Calendar Year

WHEREAS, the City of Lambertville solicited for proposals through a formal RFP process; and

WHEREAS, the advertisement appeared in the Trenton Times on November 5, 2021; and

WHEREAS, bids were received and opened on Friday, December 3, 2021.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the contract with Morford Drulis Associates to serve as Budget Consultant/Business Administrator for the 2022 calendar year at an hourly rate of \$77 per hour with a not to exceed amount of \$25,000.00 is hereby authorized.

ADOPTED: January 4, 2022

RESOLUTION NUMBER 28-2022: *A Resolution to Authorize an Amendment to Section Two, Section Three, Paid and Unpaid Time Off Policies of the Staff Policy and Procedures Manual.*

RESOLUTION NUMBER 28-2022

A Resolution to Authorize an Amendment to Section Two, Section Three Paid and Unpaid Time Off Policies of the Staff Policy and Procedures Manual.

SECTION THREE, PAID AND UNPAID TIME OFF POLICIES

Paid Holiday Policy:

Non-contractual Employees are entitled to the following paid holidays:

New Year's Day	Friday	December 31, 2021
Pre-Martin Luther King Jr.	Friday (1/2 day for all non-City Hall)	January 14, 2022

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	Full Day for City Hall Employees working late on Tuesday evenings.	
Martin Luther King, Jr. Day	Monday	January 17, 2022
Pre-President's	Friday (1/2 day for all non-City Hall) Full Day for City Hall Employees working late on Tuesday evenings.	February 18, 2022
President's Day	Monday	February 21, 2022
Good Friday	Friday	April 15, 2022
Pre-Memorial Day	Friday (1/2 day for all non-City Hall) Full Day for City Hall Employees working late on Tuesday evenings. Excluding Public Works Employees who must work for public safety issues and will be paid time and a half for working this day.	May 27, 2022
Memorial Day	Monday	May 30, 2022
Pre-Independence Day	Friday (1/2 day for all non-City Hall) Full Day for City Hall Employees working late on Tuesday evenings.	July 1, 2022
Independence Day	Monday	July 4, 2022
Pre-Labor Day	Friday (1/2 day for all non-City Hall) Full Day for City Hall Employees working late on Tuesday evenings.	September 2, 2022
Labor Day	Monday	September 5, 2022
Pre-Columbus Day	Friday (1/2 day for all non-City Hall) Full Day for City Hall Employees working late on Tuesday evenings.	October 7, 2022
Columbus Day	Monday	October 10, 2022
Veterans Day	Friday	November 11, 2022
Pre-Thanksgiving	Wednesday	November 23, 2022
Thanksgiving	Thursday	November 24, 2022
Day After Thanksgiving	Friday	November 25, 2022
The Eve of Christmas Eve	Friday	December 23, 2022
Christmas Day	Monday	December 26, 2022
New Year's Day	Monday	January 2, 2022

A holiday falling on a Saturday will be observed on the preceding Friday, and a holiday falling on a Sunday will be observed on the following Monday.

Public Works employees working on a scheduled day off will be compensated at a rate of time and a half.

ADOPTED: January 4, 2022

RESOLUTION NUMBER 29-2021: A Resolution to Request an Extension of Time for the FY2020 Local Efficiency Achievement Program Challenge Grant Agreement

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Between the State of New Jersey, Department of Community Affairs, Division of Local Government Services and the City of Lambertville

RESOLUTION NUMBER 29-2021

A Resolution to Request an Extension of Time for the FY2020 Local Efficiency Achievement Program Challenge Grant Agreement Between the State of New Jersey, Department of Community Affairs, Division of Local Government Services and the City of Lambertville

WHEREAS, the City of Lambertville applied for the FY2020 Local Efficiency Achievement Program Challenge Grant with the State of New Jersey, Division of Local Government Services and received and accepted by Resolution number 127-2020 the grant in the amount of \$75,000.00; and

WHEREAS, the City requested an extension on November 8, 2021 due to COVID and Tropical Storm Ida; and

WHEREAS, the State of New Jersey accepted the City's request for an extension.

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the Mayor, City Clerk are hereby authorized to sign the Notice of Extension of the FY2020 Local Efficiency Achievement Program Challenge Grant.

ADOPTED: January 4, 2022

Councilman Sanders made the motion to approve the resolutions listed on the consent agenda. Councilwoman Lambert seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

ANNOUNCEMENTS

Mayor Nowick read the announcements into the record.

DOG AND CAT LICENSES are due no later than Monday, February 28 to avoid the late fee. Please include a copy of your pet's valid rabies vaccination.

PARKING STICKERS expire on 12/31/2021!

PUBLIC COMMENT

Mayor Nowick asked for public comments.

Mayor Nowick spoke about public comment and engagement. He said he loved the idea of a slightly more relaxed meeting, maybe we don't do roll call but a voice vote, moving forward with work sessions and regular meetings. He said that work sessions will be less formal, maybe not have the city attorney, and will deal with small policy issues. He informed the public about his office hours from 3 – 6 on Wednesdays. He said he would also take office hours on Saturdays for the first six months. Just in terms of public comment, we will refer to you as Mr. or Mrs. Public comment period in Lambertville has been very active, it hasn't always been as civil as we might like. It is really important for the public to remain civil at all times when engaging the governing body. He said he is looking forward to robust but respectful public engagement and comment. We will work together to come up with a system for emails. We may streamline the

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process by which we respond and communicate with the public while ensuring they have access to us.

Council President Taylor commented that there is a need to balance public engagement, understand its public comment and not public debate.

Mayor Nowick asked the City Clerk for the number of attendees via zoom. The Clerk noted that we had 33 people who logged on to the virtual meeting platform.

ADJOURNMENT

The meeting adjourned at 6:59 p.m. with a motion made by Councilman Sanders and seconded by Councilwoman Lambert. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

Cynthia L. Ege, CMR, RMC, City Clerk