



**CITY OF LAMBERTVILLE  
WORK SESSION  
6:00 P.M. THURSDAY, DECEMBER 5, 2024  
PHILLIP L. PITTORE JUSTICE CENTER  
25 SOUTH UNION STREET  
\*\*\*MEETING AGENDA\*\*\***

- a. STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT
- b. ROLL CALL
- c. CLOSED SESSION: *The Governing Body will go into Closed Session to Discuss Attorney/Client Matters Related to Potential Contracts Pursuant to N.J.S.A. 10:4-12(b)(7).*
- d. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE
- e. PUBLIC PARTICIPATION
- f. RESOLUTIONS

CONSENT AGENDA: The following resolutions on the consent agenda are considered routine and shall be enacted by one motion. Should any member of City Council seek separate discussion of any item, that item shall be removed and discussed separately.

- a. RESOLUTION NUMBER 167-2024: *Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)*

**RESOLUTION – 167-2024**

**RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF  
REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY  
PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item has been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount.

**WHEREAS**, the Chief Financial Officer has certified that the City has received a grant in the amount of **\$40,000.00**; **Hunterdon County ARP HCMG Grant (Sewer Inspection Camera)**

**NOW THEREFORE, BE IT RESOLVED** that the City of Lambertville hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2024 CY Budget in the amount of **\$40,000.00** which item is now available as revenue from the receipt of the; **Hunterdon County ARP HCMG Grant (Sewer Inspection Camera)**.

**BE IT FURTHER RESOLVED** that a like sum of **\$40,000.00** is hereby appropriated under the caption of:

OPERATIONS “EXCLUDED FROM CAP”

**Hunterdon County ARP HCMG Grant (Sewer Inspection Camera)**

**BE IT FURTHER RESOLVED** that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

b. RESOLUTION NUMBER 168-2024: Resolution Authorizing the Treasurer to Cancel Grant Balances

RESOLUTION AUTHORIZING THE TREASURER  
 TO CANCEL GRANT BALANCES  
**Resolution Number 168-2024**

WHEREAS, there exists various Grant Receivable and Grant Appropriations on the Balance Sheet and,

WHEREAS, it is necessary to formally cancel Federal and State Grant Receivable balances and Federal and State Grant Appropriation balances from the balance sheet,

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Lambertville, that the following grant receivables and grant appropriation balances be cancelled:

Cancel Receivable Balances

|                                 |             |
|---------------------------------|-------------|
| Electric Vehicle DC Fast Charge | \$75,000.00 |
| Total                           | \$75,000.00 |

Cancel Appropriation Balances

|                                 |             |
|---------------------------------|-------------|
| Electric Vehicle DC Fast Charge | \$75,000.00 |
| Total                           | \$75,000.00 |

c. RESOLUTION NUMBER 169-2024: Resolution to Cancel Capital Appropriation Balances for Completed Projects

**RESOLUTION TO CANCEL CAPITAL APPROPRIATION  
 BALANCES FOR COMPLETED PROJECTS**

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed or no longer needed; and

WHEREAS, it is necessary to formally cancel said balances, so that the unexpended balances may be returned to each respective Capital improvement fund, Reserve, Open Space Trust (where applicable), or credited to Capital Fund Balance, and unused debt authorizations may be canceled; and

NOW, THEREFORE, BE IT RESOLVED by the City Mayor and Council of the City of Lambertville that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

| <b>Ord. #</b> | <b>Project Description</b>                                  | <b>Funded</b> | <b>Unfunded</b> |
|---------------|---|---------------|-----------------|
| 2023-18       | Various Capital Improvements<br>(Charging Vehicle Stations) | \$72,000.00   |                 |



WHEREAS, the Governing Body of the City of Lambertville would like to increase the scope of the project for the Library to include design, document and prepare a Request for Proposals for the elevator at the Library, in an amount not to exceed \$17,250.00, increasing the total contract not to exceed amount to \$78,750.00.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the increase in the not to exceed amount of the contract with Michael Burns Architect, in the amount of \$78,750.00 is hereby authorized.

BE IT FURTHER RESOLVED that this project is funded through Bond Ordinance Number 16-2024.

ADOPTED: December 5, 2024

- f. **RESOLUTION NUMBER 172-2024: A Resolution to Authorize Change Order 1 for the 2024 Storm Sewer Maintenance Project, Reducing the Contract Amount by \$8,866.00, from \$67,935.00 to \$59,069.00**

WHEREAS, the City of Lambertville awarded a contract to Messercola Excavating Co., Inc., for the 2024 Storm Sewer Maintenance Project in the amount of \$67,935.00, Resolution Number 90-2024; and

WHEREAS, the project is complete, and the City Engineer has advised of a reduction in payment from \$67,935.00 to \$59,069.00; and

WHEREAS, the change order has been executed by the City Engineer and the contractor.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that change order number 1, for the 2024 Storm Sewer Maintenance Project reducing the project by \$8,866.00, to a not to exceed amount of \$59,069.00 is hereby authorized.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign the change order.

c. **ORDINANCE – SECOND READING**

- a. **ORDINANCE NUMBER 25-2024: An Ordinance of the City of Lambertville, in the County of Hunterdon, New Jersey, Providing for Acquisition and Repair of Police Vehicles of and for the City, Appropriating \$95,000 Therefore, And Authorizing the Issuance of \$90,250.00 in General Improvement Bonds or Notes of the City to Finance the Same.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMBERTVILLE, IN THE COUNTY OF HUNTERDON, NEW JERSEY** (not less than

two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**Section 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the City as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of \$95,000, including the sum of \$4,750 as the down payment for several purposes as required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

**Section 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or

notes are hereby authorized to be issued in the principal amount of \$90,250, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** (a) The improvements hereby authorized and the purposes for which the bonds or notes are to be issued are as follows:

I. Purpose. Acquisition of a Police SUV, including customization and related equipment to allow the vehicle to be used for its intended use, and including all work and materials necessary.

|   |          |
|---|----------|
| Appropriated and Estimated Cost:            | \$84,000 |
| Estimated Maximum Amount of Bonds or Notes: | \$80,000 |
| Period or Average Period of Usefulness:     | 5 years  |
| Amount of Down Payment:                     | \$4,000  |

II. Purpose. Engine replacement for Police vehicle, including all work and materials necessary.

|   |          |
|---|----------|
| Appropriated and Estimated Cost:            | \$11,000 |
| Estimated Maximum Amount of Bonds or Notes: | \$10,250 |
| Period or Average Period of Usefulness:     | 5 years  |
| Amount of Down Payment:                     | \$750    |

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose authorized herein is equal to the amount of the appropriation herein made therefor.

**Section 4.** All bond notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The capital budget or temporary capital budget (as applicable) of the City is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the City may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, is 5 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$90,250, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$10,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e) The City reasonably expects to commence the acquisition of the  $\frac{3}{4}$  improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the City further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

**Section 7.** Any grant moneys received for the purposes described in Section 3 hereof, exclusive of the State Grant already appropriated herein, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The full faith and credit of the City is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy ad valorem taxes upon all the taxable real property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**Section 9.** The City Council hereby covenants on behalf of the City to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 10.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

INTRODUCTION AND FIRST READING: November 21, 2024

PUBLIC HEARING AND SECOND READING: December 5, 2024

d. DISCUSSION ITEMS

- a. HPC Ordinance
- b. Holcombe Park Community Garden
- c. Sunday Farmers Markets in the Library parking lot
- d. Affordable Housing

e. ANNOUNCEMENTS

- a. HOLIDAY HOURS:
  - i. December 24, 2024, Christmas Eve: All offices will close at 4:30 pm
  - ii. December 25, 2024, Christmas Day: All offices will be closed
  - iii. December 31, 2024, New Year's Eve: All offices will close at 4:30 pm
- b. CONVENIENCE CENTER HOURS:
  - i. Saturday, December 7, 2024, and 21, 2024, from 9 am to 12 noon.
  - ii. Wednesday, December 18, 2024, from 3 – 5 pm
- c. 2025 REORGANIZATION SCHEDULE:

**CITY OF LAMBERTVILLE  
SCHEDULE OF 2025 REORGANIZATION MEETINGS**

CITY COUNCIL, Wednesday, January 1, 2025, at 11:00 a.m.  
PLANNING BOARD, Wednesday, January 8, 2025, at 7:00 p.m.  
LIBRARY BOARD, Tuesday, January 14th, 2025, at 7:00 p.m. at the Lambertville Free  
Public Library at 6 Lilly Street  
HUMAN RIGHTS COUNCIL, Monday, January 13, 2025, at 7:00 p.m.  
HISTORIC PRESERVATION COMMISSION, Tuesday, January 7, 2025, at 7:30 p.m.  
PARKS & RECREATION COMMISSION, Wednesday, January 15, 2025, at 7:00 p.m.  
SHADE TREE COMMISSION, Monday, January 20, 2025, at 7:30 p.m.  
ENVIRONMENTAL COMMISSION, Wednesday, January 29, 2025, at 7:00 p.m.  
ZONING BOARD OF ADJUSTMENT, Thursday, January 30, 2025, at 7:30 p.m.  
BROADBAND, CABLE AND TELEPHONE SERVICES ADVISORY COMMITTEE,  
Monday, January 27, 2025, at 7:00 p.m.  
LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY, Tuesday, February 4, 2025, 6  
p.m. at the LMUA located on Station Court in the City  
OFFICE OF EMERGENCY MANAGEMENT, Thursday, February 12, 2025, at 2:30 p.m.  
All meetings at held at the Phillip L. Pittore Justice Center located at 25 South Union Street  
in the City unless otherwise noted.

- f. PUBLIC PARTICIPATION
- g. ADJOURNMENT