# City of Lambertville Historic Preservation Commission

## Permit Procedure

All properties located in the Central Business District (CBD) are required to obtain approval from the Historic Preservation Commission for any & all exterior modifications. If you are unsure as to whether you are required to obtain approval, please contact Chair Stewart Palilonis at (609) 397-1130. Please note that final approval is required of the Zoning Officer.

# *Appearance*

It is highly recommended that you, or your assign, appear before the Commission, although it is not required. Your presence ensures that questions be answered immediately which excels the approval process.

# Appeals

If the Commission cannot act on your application, or imposes conditions with which you disagree, you must appear at the next meeting of the Commission to state your case. No application will be expedited.

#### Fines & Penalties

If modifications are completed prior to the approval of the Historic Preservation Commission, you will be subject to a penalty and may be required to remove the changes.

## Submissions

All applications should include color copies of the proposed work, drawings, before and after pictures, sell sheets, catalogue copies and samples of proposed hardware, roofing, siding & windows. This will help the board understand your intended changes. Please provide eight copies of all documents submitted. Only one copy needs to be in color. The Checklist is required for all site applications.

Applications and the application fee of \$50.00 may be submitted to City Hall, Monday thru Friday, 9 am -4 pm or you may mail them to:

City of Lambertville Historic Preservation Commission 18 York Street Lambertville, NJ 08530

#### Please be advised

All applications must be received the Wednesday prior the scheduled meeting date, if you wish to be heard at the next meeting. The Historic Preservation Commission meets at 7:30pm on the 2nd Tuesday of every month, at City Hall, 18 York Street, Lambertville, NJ.