

**Trustees of the Lambertville Free Public Library**  
**Minutes August 10, 2021**  
**Lambertville Free Public Library**  
**6 Lilly St, Lambertville, NJ 08530 6PM**  
**Meeting was held in person and via zoom**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:11 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Rose King, Karen Riedeburg, Albert Bauer, Paul Hamilton, Ricardo Zapata, Maureen Smyth, Stephanie Volmer, Jacqui Sornstein and Library Director Jen Sirak.

In compliance with the open public meeting act, it was announced that this was the August meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Matt Larkin was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

**Presentation of the Minutes:** Minutes from the July 13, 2021 meetings were reviewed. On a motion by Matt Larkin and seconded by Albert Bauer, the Board approved the minutes as amended. An affirmative voice vote was taken in favor of the motion by all members with Steph Volmer and Maureen Smyth abstaining. MOTION CARRIED

**Treasury Report:** On a motion by Matt Larkin and seconded Albert Bauer, the Board unanimously approved the payment of bills list as amended. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

**Director's Report:** See attached.

On a motion by Matt Larkin and seconded Albert Bauer, the Board unanimously approved increasing group limits from 8 to 12 people. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

The Library will continue to follow city, county and state health departments/covid policies.

Space planning update- following the space planning meeting on July 15, the board was presented a proposal for space planning and visioning. A discussion was held as to whether the board would need to go to RFP for this work. The board needs a clearer statement of deliverables and process from each group and will convey back that we have some technicalities to iron out. Board needs to understand if we need to go thru bid process. Paul Hamilton to review.

**Trustee Committee Reports:**

**Policy:** The review of the policy manual was tabled until next meeting.

**Grant:** Congratulations and big thanks to Jen Sirak and Ricardo Zapata for completing the grant application through the FY22 Grant Opportunity, American Rescue Plan Act of 2021 Grants for New Jersey Public Libraries

**Correspondence:** None

**New Business:**

**Adjournment:** A motion was made by Matt Larkin, seconded by Albert Bauer, to adjourn at 9:07 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.