



**City of Lambertville**  
**VOTING SESSION**  
**THURSDAY, SEPTEMBER 23, 2021, 6:00 PM**  
**VIRTUAL MEETING USING THE ZOOM MEETING PLATFORM**  
**AGENDA**

**I. COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

This meeting is being held in compliance with the Open Public Meetings Act with the meeting notice provided on Monday, January 11, 2021 to the Hunterdon County Democrat, the Trenton Times, various individuals on the list serve, department heads and the City Engineer and City Attorney.

This meeting will be recorded using Zoom.

The meeting agenda offers the planned action items of the Governing Body to the extent known at the time of publication.

**II. ROLL CALL**

Councilwoman Lambert, Councilman Sanders, Councilman Stegman, Council President Taylor, Mayor Fahl.

**III. CLOSED SESSION:** a Closed Session of the Governing Body of the September 23, 2021 Lambertville City Council Meeting to discuss Attorney/Client Issues related to Contracts pursuant to N.J.S.A. 10:4-12(b)(7).

**RESOLUTION**

*“Authorizing a Closed Session at the September 23, 2021 Lambertville City Council Meeting to Discuss Personnel and Pending Litigation”*

**WHEREAS**, the Council of the City of Lambertville is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A 10:4-12(b).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Lambertville that a closed session shall be held on September 23, 2021, using the virtual meeting platform Zoom, to discuss the following matters: *Contracts, Personnel, Acquisition of Property, and Possible Litigation*.

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Lambertville Mayor and City Council.

ADOPTED:

Mayor Fahl and City Council convened in closed session at \_\_\_\_\_ p.m. with a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. An affirmative voice/roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor Fahl and City Council re-convened in regular session at \_\_\_\_\_ p.m. with a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. An affirmative voice/roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**IV. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

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V. MINUTES

- a. August 19, 2021 Open
- b. August 19, 2021 Closed
- c. September 9, 2021 Open
- d. September 9, 2021 Closed

VI. RESOLUTIONS

- a. RESOLUTION NUMBER 124-2021: *A Resolution to Authorize the Person-to-Person Transfer of the Retail Liquor License from Targa Investment's to Genesis Investment Properties.*

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**RESOLUTION NUMBER 124-2021**

*A Resolution to Authorize the City Clerk to Sign the Person-to-Person Transfer of Liquor License Number 1017-33-007-004 from Targa Investment's to Genesis Investment Properties*

WHEREAS, an application has been filed by Genesis Investment Properties for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1017-33-007-004, heretofore issued to DeAnna's of Lambertville LLC. for premises located at 54 North Franklin Street, Lambertville, New Jersey;

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council do hereby approve the transfer of the aforesaid Plenary Retail Consumption License to Genesis Investment Properties and do hereby direct the City Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred XXXX (insert date) to Genesis Investment Properties for premises located at 11 Bridge Street, Lambertville."

ADOPTED: XXXX

- b. RESOLUTION NUMBER 125-2021: *A Resolution to Authorize the Overpayment of Third Quarter Taxes to CoreLogic for:*  
*Block 1050, Lot 21 in the Amount of \$2,154.31, and*

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*Block 1071, Lot 14.21 in the Amount of \$1,864.10*

RESOLUTION NUMBER 125-2021

A Resolution to Authorize the Refund of Overpayment of Third Quarter Taxes to CoreLogic for Block 1050, Lot 21 and Block 1071, Lot 14.21

NOW THEREFORE BE IT RESOVLED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the refund of overpayments of third quarter taxes to CoreLogic for the following properties is hereby authorized:

*Block 1050, Lot 21 in the Amount of \$2,154.31, and*

*Block 1071, Lot 14.21 in the Amount of \$1,864.10*

- c. RESOLUTION NUMBER 126-2021: *A Resolution to Authorize the Donation Agreement with Bike Lambertville for the Bike Repair Station for the North Union and Cherry Street Park.*

RESOLUTION NUMBER 126-2021

A Resolution to Authorize the Mayor to Sign the Donation Agreement with Bike Lambertville for the Bike Repair Stations for North Union and Cherry Street Park

NOW THEREFORE BE IT RESOLVED that the Mayor is authorized to execute the donation agreement with Bike Lambertville for the bike repair stations for the North Union Street Park.

- d. RESOLUTION NUMBER 127-2021: *A Resolution to Authorize the Refund of Bulk Garbage Permits to Heather Atkins in the amount of \$\$30.00, Lisa Shippy-Woods in the amount of \$35.00, Kaitlyn Pellican in the amount of \$90.00*

RESOLUTION NUMBER 127-2021

A Resolution to Authorize the Refund of Bulk Garbage Permits to Heather Atkins, Lisa Shippy-Woods and Kaitlyn Pellican

NOW THEREFORE BE IT RESOLVED BY the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the refund of Bulk Garbage Permits paid for and not used to the following is hereby authorized:

- i. *Heather Atkins in the amount of \$\$30.00*
- ii. *Lisa Shippy-Woods in the amount of \$35.00*
- iii. *Kaitlyn Pellican in the amount of \$90.00*

- e. RESOLUTION NUMBER 128-2021: *A Resolution to Authorize the Refund of Escrow for 6-8 N. Union Street for Woodrose Properties in the amount of \$2,000.00.*

RESOLUTION NUMBER 128-2021

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A Resolution to Authorize the Refund of Escrow for 6-8 North Union Street to Woodrose Properties in the Amount of \$2,000.00

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the refund of escrow to Woodrose Properties in the amount of \$2,000 for an application for 6-8 N. Union Street is hereby authorized.

- f. RESOLUTION NUMBER 129-2021: A Resolution to Authorize the Redemption of a Tax Lien for Block 1024, Lot 2 in the Amount of \$1,075.75 Plus the Premium in the Amount of \$1,100.00.

**RESOLUTION 129-2021**

*A Resolution Authorizing the Redemption of a Tax Lien for Block 1024, Lot 2 In the Amount of*

*\$1,070.75 Plus the Premium in the Amount of \$1,100.00*

**WHEREAS**, Tax Lien Certificate 20-00005 issued on Block 1024 Lot 2 was sold to US BANK CUST/PRO CAP 8/PRO CAP US BANK CORP TRUST -TLSG 50 South 16<sup>th</sup> St Suite 2050, Philadelphia, PA 19102 on 09/16/2021 and

**WHEREAS**, payment has been received by the Tax Collector for redemption of the tax lien from a Mortgage company.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the check is hereby authorized to US BANK CUST/PRO CAP 8/PRO CAP US BANK CORP TRUST - TLSG 50 South 16<sup>th</sup> St Suite 2050, Philadelphia, PA 19102 tax lien certificate #20-00005 in the amount of: \$1,070.75

In addition, the city is holding a premium in the amount of \$1,100.00

and upon redemption this is due back to the lienholder.

2 checks for the lienholder –

Check 1= \$1,070.75

Check 2= for premium= \$1,100.00

- g. RESOLUTION NUMBER 130-2021: A Resolution to Authorize Mayor Fahl, the City Attorney and City Clerk to Execute the Memorandum of Understanding with the County of Hunterdon for Debris Removal from Tropical Storm Ida.

**RESOLUTION NUMBER 130-2021**

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the Mayor, City Attorney and

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City Clerk are hereby authorized to sign the Memorandum of Understanding with the County of Hunterdon for debris removal from Tropical Storm Ida.

- h. RESOLUTION NUMBER 131-2021: *A Resolution to Authorize Mayor Fahl, the City Attorney and City Clerk to Execute the Memorandum of Understanding with the County of Hunterdon for the Temporary Debris Management Application.*

VII. **BILLS LIST**

VIII. **ORDINANCE FIRST READING AND INTRODUCTION**

ORDINANCE NUMBER 20-2021: *An Ordinance to Repeal and Replace Ordinance Number 16-2018, Staff Handbook and Policies and Procedures Manual for Non-Union Employees of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey.*

**ORDINANCE NUMBER 20-2021**

*An Ordinance of the City of Lambertville, County of Hunterdon, New Jersey Establishing Procedures to Adopt Personnel Practices and Authorizing the Mayor to Implement Said Practices with All Officials, Appointees, Employees, Prospective Employees, Volunteers, and Independent Contractors of the City*

**NOW THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Lambertville, County of Hunterdon, State of New Jersey that:

**Section 1.** The City of Lambertville (the “**City**”) shall by ordinance establish titles for public employment by the City and salary ranges for City employees. Said titles shall conform to the New Jersey Civil Service Act and regulations promulgated by the New Jersey State Department of Personnel.

**Section 2.** The City shall by resolution adopt and amend from time-to-time personnel policies and procedures including rules concerning the hiring and termination of employees, terms and conditions of employment, and regulations required to comply with applicable Federal and State employment related law. The personnel policies and procedures adopted pursuant to said resolution(s) shall be applicable to all officials, appointees, employees, prospective employees, volunteers and independent contractors of the City.

**Section 3.** As per the Lambertville Municipal Code (the “**Code**”), Chapter 2, the mayor shall be responsible for implementing and enforcing the personnel practices adopted by ordinance or resolution authorized pursuant to this section. If there is a conflict between said personnel practices and any duly adopted and lawful collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, the practices adopted pursuant to this ordinance shall prevail.

**Section 4.** Section 3-10 of the Code is hereby repealed.

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**Section 5.** This ordinance shall take effect immediately upon passage and publication as required by law.

INTRODUCTION AND FIRST READING: September 23, 2021

PUBLIC HEARING AND SECOND READING: October 21, 2021

**IX. ORDINANCE SECOND READING AND PUBLIC HEARING**  
**ORDINANCE NUMBER 18-2021: An Ordinance to Amend the Lambertville City Code, 2014, Chapter 2, Article X, Department of Public Safety, Establishing A Community Emergency Response Team (CERT) Program to the City of Lambertville.**

**ORDINANCE NUMBER 18-2021**

*An Ordinance to Amend the Lambertville City Code, 2014, Chapter 2, Article X, Department of Public Safety, Section 2-10.4 Office of Emergency Management, Establishing A Community Emergency Response Team (CERT) Program for the City of Lambertville.*

WHEREAS, the Mayor, City Council and the City Emergency Management Coordinator recognize the willingness of local residents to be involved in their community by volunteering during times of disaster; and

WHEREAS, the Federal Emergency Management Agency (“FEMA”) offers a Community Emergency Response Team (“CERT”) Program which educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations; and

WHEREAS, using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help; and

WHEREAS, CERT members are more encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community; and

WHEREAS, the CERT course will provide the auxiliary members the training to respond to and cope with the aftermath of a disaster; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that Chapter 2, Article X, Section 2-10.4, Office of Emergency Management, is hereby amended to include the following language (additions underlined):

Section 2-10.4 Office of Emergency Management

a. Within the Department of Public Safety there shall be an Office of Emergency Management, the head of which shall be the Municipal Coordinator of Emergency

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Management who shall be appointed by the Mayor and Council and who shall have such powers and duties as set forth in N.J.S.A. Appendix A:9-30 et seq. and the rules as promulgated by the Governor of the State of New Jersey.

b. Under the direction of the coordinator there shall be established a Community Emergency Response Team (CERT) created to serve as auxiliary members of the Office of Emergency Management during disasters and special events.

All members of the Community Emergency Response Team (CERT) will be appointed by the Governing Body, and will be required to complete the training offered by FEMA or the County of Hunterdon Office of Emergency Management.

The purpose of the CERT Team is as follows:

1. Supplement the City's response capability after a disaster or during special events, serving as auxiliary members of the Office of Emergency Management;
2. During and after an emergency or disaster, provide immediate assistance to victims, organize spontaneous volunteers who have not had the training and collect disaster intelligence that will assist professional responders with prioritization and allocation of resources following a disaster;
3. Provide assistance with traffic flow when needed;
4. Participate in meetings for the Office of Emergency Management;
5. Provide assistance to other communities located in the County of Hunterdon.

INTRODUCTION AND FIRST READING: August 19, 2021

PUBLIC HEARING AND SECOND READING: September 23, 2021

***ORDINANCE NUMBER 19-2021: An Ordinance to Amend the Salary Range for Officials and Employees of the City of Lambertville, County of Hunterdon, State of New Jersey.***

**ORDINANCE NUMBER 19-2021**

*"AN ORDINANCE TO AMEND THE SALARY RANGE FOR THE OFFICIALS AND EMPLOYEES OF THE CITY OF LAMBERTVILLE, COUNTY OF HUNTERDON, STATE OF NEW JERSEY"*

**BE IT ORDAINED** by the Mayor and Council of the City of Lambertville, County of Hunterdon, State of New Jersey as follows:

**SECTION ONE:** The following shall be the range of compensation for the officials and employees of the City of Lambertville not covered by separate bargaining units:

Police Director/Officer in Charge	\$50,000 - \$130,000
Business Administrator	\$90,000 - \$130,000
Senior Police Administrative Assistant	\$23,000 - \$55,000
Secretary, Part-time	\$11.00 - \$24.00 per hour

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Crossing Guard	\$10.00 - \$20.00 per hour
Parking Enforcement Officer, Full Time	\$12.00 - \$25.00 per hour
Parking Enforcement Officer, Part-time	\$11.00 - \$25.00 per hour
Class II Special Police Officer	\$11.00 - \$30.00 per hour
Class III Special Officer	\$18.00 - \$35.00 per hour
Police Officer, Part-time	\$12.00 - \$45.00 per hour
Matron	\$12.00 - \$40.00 per hour
OEM Coordinator/Deputy Coordinator	\$1,000 - \$10,000
Court Administrator	\$26,000 - \$55,000
Violations Clerk/Dty Ct Admin Part Time	\$11.00 - \$25.00 per hour
Municipal Court Judge	\$10,000 - \$20,000
Municipal Court Judge, DWI	\$110.00 - \$175.00 per hour
Chief Financial Officer/Director of Finance	\$7,000 - \$55,000 or \$29 to 60 per hour
Bookkeeper/Deputy Treasurer	\$20,000 - \$60,000
Qualified Purchasing Agent	\$1,000 - \$5,000.
Public Agency Compliance Officer	\$1,000 - \$5,000
Tax Collector	\$15,000 - \$43,000
Tax Collector Assistant	\$1,000 - \$5,000
Tax Assessor	\$20,000 - \$40,000
Tax Assessor, Reassessment work	\$5,000 - \$10,000
Mayor & City Council	\$500 - \$10,000
Municipal Clerk	\$50,000 - \$95,000
Deputy Clerk & Deputy Registrar	\$44,000 - \$65,000.00
Administrative Assistants	\$20,000 - \$55,000
Planning Board Administrative Officer	\$3,000 - \$10,000
Zoning Board Administrative Officer	\$3,000 - \$10,000
Zoning Officer	\$4,000 - \$15,000
Construction Code Official	\$17,000 - \$60,000
Electric Subcode Official	\$9,000 - \$20,000
Plumbing Subcode Official	\$4,000 - \$20,000
Fire Subcode Official	\$4,000 - \$13,000
Fire Prevention Official	\$10,000 - \$30,000
Sub Code Officials – Hourly Rate	\$18.00- \$45.00 per hour
Construction Control Person/TACO	\$18,000 - \$40,000
Substitute Official/Inspector	\$18.00 - \$40.00 per hour
Public Works Director	\$25.00 - \$55.00 per hour – Part Time \$55,000 - \$70,000 – Full Time
Public Works Foreman (Vacant)	\$16.00 - \$40.00 per hour
Public Works Class A: (CDL Driver/Operator) *(more than 10 years' experience)	Minimum Wage - \$30.00 per hour – PT \$45,000 - \$55,000 – Full Time
Public Works Class B: Labor *(CDL Driver/less than 10 years' experience)	Minimum Wage - \$25.00 per hour – PT \$35,000 – \$45,000 – Full Time
Public Works Class C: Operator *(less than 5 years' experience) (with CDL license)	\$15.00 - \$30.00 per hour – Part Time \$27,000 - \$35,000 – Full Time \$27,000 - \$40,000 – Full Time
Librarian	\$15.00 - \$30.00 per hour

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Children’s Librarian	Minimum Wage – \$30.00 per hour
Library Assistant	Minimum Wage - \$25.00 per hour
Public Assistance Director	\$7,000 - \$30,000
Animal Control Officer	\$4,000 - \$25,000
Historic Commission Secretary	\$250 - \$5,000
Hourly Rate for Part Time Work	Minimum Wage - \$45.00 per hour
Director of Summer Program	\$30 - \$65 per hour/\$3,000 to \$10,000
Counselors of Summer Program	\$16 - \$45 per hour

This ordinance shall be retroactive to January 1, 2021.

INTRODUCED: August 19, 2021

ADOPTED: September 23, 2021

**X. NEW BUSINESS**

- f. Tropical Storm Ida Update
- g. Halloween
  - i. Parade
  - ii. Trick or Treating

**XI. ANNOUNCEMENTS**

- f. Shad Festival has been cancelled.
- g. Tropical Storm Ida: Updates for all City managed programs can be found on the City’s website, [www.lambertvillenj.org](http://www.lambertvillenj.org). A special page has been created to inform our residents and businesses of information specific to Tropical Storm Ida and the link to that page is [www.lambertvillenj.org/ida](http://www.lambertvillenj.org/ida).
- h. Council Meetings/Planning & Zoning Board Meetings: October and November Council Meetings, Planning and Zoning Board Meetings will be held at the Lambertville Public School located at 200 North Main Street in the City.
- i. General Election: the November 2, 2021 General Election will be held at the Lambertville Public School for all four districts.

**XII. PUBLIC PARTICIPATION**

**XIII. ADJOURNMENT**