

**CITY OF LAMBERTVILLE**  
**Parks & Recreation Commission**  
**July 13, 2022**  
**7:00 P.M. @ Phillip L. Pittore Justice Center**  
**AGENDA**

1. Call to order and statement of compliance with the Open Public Meetings Act:

**Meeting called to order at 7:07pm**

This meeting is being held in compliance with the Open Public Meetings Act with notice advertised in the Trenton Times, provided to the Hunterdon County Democrat and the Trenton Times. The meeting agenda was posted on the bulletin board at City Hall and on the city's website at [www.lambertvillenj.org](http://www.lambertvillenj.org).

2. Roll Call

**In attendance: Mary Anne, Katie Deutsch, Patricia Walker, Barry Middleberg, Missy Lide**

**Absent: Russ Lambert, Jim Troutman, Scott Connor**

3. Pledge of Allegiance
4. Approval of June Minutes

**Motion – Missy**

**2<sup>nd</sup> – Patricia**

**Approved**

5. Penny Marold resignation
6. Introduction of New Commission Member – Barry Middleberg
7. Old Business

- N. Union/Cherry Street
  - i. Proposals for tree planting – **2 proposals obtained (sent RFP to six companies, received responses from two)**  
**Company 1 – Thomas Lee Fisher, \$11,909.31**  
**Company 2 – Landscape Maintenance Services - \$12,000**

**-Scope of work includes buying trees and planting them**

**Who will modify and maintain? → Watering will be our responsibility (companies to provide watering for**

installation). Spoke w/ fire chief and they have also volunteered to help with watering if/when needed.

MB suggests going with Fisher based on lower price quoted

**Motion to proceed with Thomas Lee Fisher – Mary Anne  
2<sup>nd</sup> – Katie  
All approve**

- ii. Herbaceous perennials
  - 1. Order in progress
  - 2. Planting date October 15

**Will probably need interpretive sign (i.e., TY to PSEG) – will cost ~\$1,000**

**Missy – signage on plants or informational placard?**

**We have not discussed signage but should discussed and planned for. Could include QR Code, website, etc. Will think about and discuss/decide at future meetings.**

- Bike Repair Station for N. Union/Cherry Street  
**Moving forward and on-order. We have a contractor that is now applying for permits through the city. (Update via Barry)**

- Mary Sheridan Park
  - 1. Benches – per Mayor Nowick, DPW to assemble Mento bench, remove old benches and store at Closson property

**Possibility of considering selling old benches (i.e., memorial benches) and buying a standard bench model for Cherry St.**

**Artist for Jamie Foxx memorial was busy when we had contacted previously, asked to follow up in August**

**Still have money left from original \$25K**

- 2. Landscape improvements – Mary Anne to solicit bids

- Cavallo Park
  - i. Merry-go round – Vendor is Game Time, replacement parts covered under warranty  
**Repair on their way, should be here in the next 4 weeks**
  - ii. Seesaw repair –Quote from General Recreation \$600.80  
**Motion – Mary Anne**  
**2<sup>nd</sup> – Patricia**  
**All approve**
  - iii. DPW to make repairs when parts arrive
- Ely Park
  - i. Gaga court flooring – tiles need to be replaced
    - 1. Russ has one proposal, working on 2 others  
**Should consider looking at costs for an all-new court → court was ‘donated’ in 2006 and is also missing door**
- Summer Camp June 20<sup>th</sup> – July 29<sup>th</sup>
  - i. Status – Mary Anne
    - **This week was most highly registered (~40)**
    - **Avg. # of weeks for registration = 3**
    - **Four counselors, most of the time 3 working. Last week of camp we will have 2 counselors working**
    - **Former Deputy Clerk automated registration but left ~2 weeks ago. Lindsay Hansche (sp?) is now the new Deputy Clerk; Mary Anne will work with her to fix some flaws in the registration as well as reporting from the automated system.**
    - **Lambertville Academy offering pre- and post- care for summer camp members**
    - **Being encouraged to offer full-day camp for 2023**
      - **Would need to organize in the Fall (including hires) and opening registration by end of year/January**
      - **Would want to hire the Director earlier so they could plan and manage the day-to-day of the camp**
    - **Missy – can we do a survey to the parents of camp participants? Do we have the information?**
      - **Yes, and we are going to plan do so**
      - **Can create a Goggle form to imbed in emails**
        - **\*Action Item\* need someone who can draft a survey form**
    - **Want to consider adding more curriculum elements next year → possibility of more programming, bringing on**

**teachers that might be interested in summer jobs, building partnerships**

- Community recreation activities/events
  - i. Second Saturday Concert Series – Katie, Mary Anne
    - Advertise in:**
    - Hunterdon Happenings**
    - Love Lambertville**
    - Patch**
    - Facebook (+ groups)**
    - Instagram**
    - Lambertville Matters**
  - ii. Facility inspections before & after events (facility use requests)
    - i. Need capacity limits for structures
      - Missy spoke w/ Doylestown Parks & Rec → Doylestown have two paid staff members that manage these types of things**
        - **Sent documents and examples, there is also a group of these commissions throughout Bucks County that meets to discuss and strategize**
    - ii. List of items to be checked

#### 8. New Business

- Rehabilitation planting at fenced rain garden at Cavallo Park (ANJEC grant)
  - i. Plants ordered from North Creek Nurseries
    - Can do a sign if we can find a less expensive sign, or will need to consider adding extra money from the budget**
  - ii. Planting scheduled for October 1
    - Can use Lambertville Goes Wild list for recruiting**
    - Missy will solicit local networking group, Wonderful Women on Wednesdays, for volunteers**
  - iii. Some Raritan Pointe neighbors are willing to help plant, maintain.
- Nature Trail Improvements Master Plan – Avid Trails
  - Trail concept plan draft provided by Avid Trails**

Proposed plan included additional paths and trail entrances. Will include trails on the Closson property and potential lookouts/viewpoint areas

Concern around the trail crossing on Phillips-Barber Rd. → hill + high traffic area, is also where the rescue squad is located

Cow hill (sledding hill) has trail going through it with current plan → we want to ensure the hill remains open

\*\*Closson property trails are really TBD at this point

Missy suggestion → focus on South trail areas and work in phases (Mary Anne also suggests not doing anything with Closson property currently)

Proposed next steps:

- What to move forward on now -
  - Improvements to existing nature trail
  - New trail entrances (not including Closson)
  - New trail additions on south side and behind park/school (not including Closson)
  - Focus on improvements and additions from south entrance to the Alexandria Ave. entrance\*\*
- Mary Anne going to check on any needed permits
- Put out RFP for bid on this work

Motion to approve next steps – Mary Anne

2<sup>nd</sup> – Barry

All approve

Missy → do we need to consider any of the ash trees or the like?

- Mary Anne – Yes

- Music Mountain project funding

Last year we worked w/ engineers to get “ear marked” funding to take down ash trees and plant new trees, engineering work on

plants/landscaping → has been carved back to \$450,000. Dependent on if it gets included in the federal budget

- Ideas for community recreation activities/events?

- i. Butterfly Count July 23?

- \*Action item\***

- **Create draft FB post for Katie to post**

- **Communicate with Library as well**

- ii. Any fund-raising ideas?

- Starting w/ idea for Mary Sheridan benches, possibility of doing the same at Cavallo.**

#### 9. Facility use requests

- Cavallo Park Picnic Pavilion for Saturday, September 10, 9am – 3pm. Mary Anne Borge for Lambertville Goes Wild. Purpose: Native Plant Sale

**Motion – Katie**

**2<sup>nd</sup> – Missy**

**All approve**

- Cavallo Park Picnic Pavilion and playground for Saturday, August 13, 10am-2pm, Molly Palmer, 5 Waterford Court. Purpose: Birthday Party

**Motion – Mary Anne**

**2<sup>nd</sup> – Katie**

**All approve**

- Cavallo Park Picnic Pavilion for Monday, August 15, 10am-2pm Mary Anne Borge for Lambertville Goes Wild, Eric Clark for Splash. Purpose: Lenape Treaty of Renewed Friendship signing. Note: Needed in case of rain only.

**Motion – Barry**

**2<sup>nd</sup> – Patricia**

**All approve**

10. Public Comment

11. Adjournment

**Motion to adjourn – Mary Anne**

**2<sup>nd</sup> – Katie**

**All approve – meeting adjourned at 8:32**